



Mayville State University (MSU), located in Mayville, North Dakota, is pleased to announce the search for its next Vice President of Business Affairs. MSU was founded in 1889 and is now one of 11 unique institutions comprising the North Dakota University system. At Mayville State, student success is of utmost importance and a fundamental component of their historic and current mission as “The School of Personal Service.”

The Vice President of Business Affairs (VPBA) reports to the President and has direct responsibility for the Business Office, Facilities Services and Physical Plant, Dining Services, Bookstore, and Child Development Programs. In each of these functions, the VPBA is responsible for providing efficient and cost-effective services responsive to the needs of those served. The VPBA also maintains strong relationships with the University internal stakeholders as well as community leaders and government officials, such as a legislative body.

The ideal candidate will hold a Bachelor’s degree with significant experience or a Master’s degree in business, accounting, finance, or a related field. The successful candidate will also have at least five years of senior leadership with experience leading one or more functional areas, preferable in a higher education setting, and with a preference for individuals with extensive backgrounds in finance, business services, and/or accounting.

Mayville, the largest community in Traill County, is thriving with beautiful parks and homes, safe and quiet streets, and a quick commute to work. With easy highway access, Grand Forks and Fargo, two of North Dakota’s largest cities, are less than an hour’s drive away.

Applications for Vice President for Business Affairs will be received and considered until the position is filled. For full consideration, submit applications by **June 3, 2022**. Applications must include a letter of interest, addressing why the applicant is interested in this position as well as the opportunities outlined in the position profile; a CV/resume and five professional references with email and telephone numbers. All inquiries, nominations, and applications will be held in strictest confidence, and references will not be contacted without the applicant’s expressed permission. Submit applications and nominations electronically (Microsoft Word or PDF format) to: MayvilleVPBA@agbsearch.com.

Candidates are encouraged to review the search profile, which can be accessed [here](#). Additional information about Mayville State University is available at: <https://www.mayvillestate.edu/>

AGB Search is assisting Mayville State University with this very important search. Candidates and nominators are encouraged to reach out to the consultants to discuss this opportunity.

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MSU IS AN EQUAL OPPORTUNITY EMPLOYER AND ENCOURAGES APPLICATIONS FROM DIVERSE CANDIDATES AND CANDIDATES WHO SUPPORT DIVERSITY. ND VETERAN'S

PREFERENCE LAWS APPLY TO THIS POSITION. VETERANS CLAIMING PREFERENCE MUST SUBMIT ALL PROOF OF ELIGIBILITY BY THE CLOSING DATE. PROOF OF ELIGIBILITY INCLUDES A DD-214 AND IF CLAIMING DISABLED STATUS, A CURRENT LETTER OF DISABILITY. THE STATE OF NORTH DAKOTA HAS AN OPEN RECORDS LAW; THEREFORE, YOUR APPLICATION COULD BE SUBJECT TO REVIEW UPON REQUEST. A CRIMINAL HISTORY BACKGROUND CHECK MUST BE SATISFIED PRIOR TO EMPLOYMENT.

ND RELAY: [HTTP://WWW.RELAYNORTHDAKOTA.COM](http://www.relaynorthdakota.com). THIS SEARCH IS BEING CONDUCTED CONSISTENT WITH THE STATE OF NORTH DAKOTA OPEN RECORDS STATUTES.

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