

## Staff Senate Meeting Minutes

Tuesday, April 13th

Location: Education Building #114

Time 2:00 pm

### Members Present

x	Teresa Agnes – 1000-3000	x	Allissa Bratager - (representing) 4000-5000		Alyson Beckman – 1000-3000	x	Matthew Dalrymple – 1000-3000
x	Heather Johnson – 4000-5000		Kristine Carl – 6000-7000	x	Leah Larson – 4000-5000	x	Matthew Berglund – 1000-3000
x	Megan Vig – 1000-3000	x	Remi Herman – 1000-3000	x	Shannon Hofer 1000-3000	x	Susan Cordahl – 1000-3000
x	Teri Wright – 1000-3000						

### Agenda

- Call to order at 2:00 pm by President Heather Bolstad
- Guests: President Van Horn and Vice President Academic Affairs Dr. Tami Such
  - State Budget  
Recruitment and retention is the best way we can control our destiny. Mayville State's budget started in the ND Senate, currently in House or Joint Conference Committee. MSU asked for \$1.65 million for natural gas plant; not in budget yet but on radar. 2030 Challenge Grant funding discussed. Raises in the senate started at 2% (2021), 2% (2022); house reduced to 1.5%-1.5%.
  - Division Updates  
Liberal Arts Division will remain as one division; Dr. Kunz will serve as Division Chair. Scott Parker will serve as HPER Division Chair and Dr. Pam Johnson as Division of Education Chair.
  - COVID  
Continue with current procedures through spring and re-evaluate for fall. Dr. Van Horn does not want to place a mandate on us for vaccination at this time. COVID Task Force will be forming a Return to Normal subcommittee. Lindsey Hall has left MaSU; replaced with Amanda Jordan through partnership with Sanford Health. Counseling services made available to MaSU employees during COVID (Jenise Wilson) is being reviewed; desire to continue contract.
- Secretary minutes – Megan Vig
  - March meeting minutes approved with email voting.
- Treasurer's Report – Shannon Hofer
  - Balance of \$1178.80, no outstanding bills
- Report from State Staff Senate – Heather Bolstad
  - SBHE is looking at transitioning COVID procedures over the summer.
  - Tuition waiver across NDUS; ND United would like to partner on efforts, help us push this initiative at next legislative session. Committee is visiting with university business offices to identify possible concerns.
  - State Staff Senate will be held June 22<sup>nd</sup> and 23<sup>rd</sup> in-person in Bismarck; Heather and Alyson will be attending from MaSU.
- Old Business
  - Spring/Summer Association Meeting - Heather Bolstad
    - Group consensus to host in June. Heather would like to survey staff on what efforts from Staff Senate are appreciated versus not to re-evaluate our efforts. Remi and Matt B volunteered to help Heather with survey. Each committee needs to share questions and event information for the survey. Motion by Remi to host Spring Staff Association meeting on June 17<sup>th</sup>, second by Teri, motion approved. Theme: "Spring Staff Association: It's Nothing Like We've Done Before."
    - Comet Pride Scholarship 2021-2022 - Heather Bolstad
      - \$5266 available in funds with 8 applicants for this year. All applicants meet criteria. Discussion on how to divide funds. Motion by Teri to award \$500/student, second by Teresa, motion approved. Leftover funds will carry-over to next year.
  - Terms of Senators
    - Megan shared proposed plan for identifying terms for senators who take over role after previous senator leaves MaSU/Staff Senate. Senators who begin during months of May-October begin their membership term with previous May; senators starting during months of November-April complete the term of the previous senator and term begins following May. Discussion on proposal; helps clarify when terms begin and provides consistency.

- Example of current senators provided:

Member	Started	Term Proposal: May-October November-April
Agnes, Teresa	September 2020	May 2020-2024
Beckman, Alyson	September 2019	May 2019-2023
Berglund, Matthew	May 2020	May 2020-2024
Bolstad (Johnson), Heather	April 2019	May 2019-2023
Bratager, Allissa	May 2020	May 2020-2024
Carl, Kristine	January 2020	May 2021-2025
Cordahl, Susan	May 2017	May 2017-2021
Dalrymple, Matthew	March 2021	May 2021-2025
Herman, Remington	January 2020	May 2021-2025
Hofer, Shannon	October 2017	May 2017-2021
Larson, Leah	May 2020	May 2020-2024
Vig, Megan	January 2020	May 2020-2024
Wright, Teri	August 2017	May 2017-2021

Motion to adapt new by-law clarification for term membership for senators by Teresa, second by Teri, motion approved. These changes will need to be submitted to Staff Association for consideration and then submitted to university president.

- Start thinking of new staff senators!
- New Business
  - Gratitude Campaign – Heather Bolstad TENTATIVE
    - Events are all TENTATIVE; April 19<sup>th</sup>-23<sup>rd</sup> Gratitude Post-It Wall in Old Main and Fishbowl; prompts will be given and notes will be later hung at graduation. Students Awards Ceremony scheduled for April 29<sup>th</sup> at 2pm with Student Appreciation Party to follow. President Van Horn will allow offices to be closed for staff and faculty to serve students as a way to say thank you to students. Employee Recognition event being planned; currently looking at summer. May 6<sup>th</sup> will be a May Giving event with Alumni Social. Discussion on notifying Orville Johnson award honoree; consensus to wait to announce Orville Johnson at the Employee Recognition event for summer.
  - Spring Break Care Packages
 

Motion by Megan to discontinue care pages, second by Shannon, motion approved. Move emphasis to Food Pantry and encourage staff/faculty donations directly to food pantry. Heather will email Dr. Pflipsen, Bella and Amy of this new change.
- Committee Reports
  - Staff Recognition Committee – Remi Herman
 

Send in those noms!
  - Staff Professional Development Committee –Teri Wright
 

May- Esports Revisit, June-How We Interact (Real Colors)
  - Public Relations Committee – Heather Bolstad
 

No updates on CometConnection
  - Event Planning/Fundraising Committee – Alyson Beckman
    - Adopt-a-Highway: will get update from Alyson
    - Farmers Bowl ideas shared: Kickball tournament, fundraiser for scholarship Thursday/Friday before Farmers Bowl \$50/team, co-ed teams, tailgating open, charge for admission, invite food trucks; fresh idea in the works!
- Meeting adjourned at 3:47 pm
- Next meeting Date: Tuesday, May 11th at 2pm EDUC 114