

## Staff Senate Meeting Minutes

Tuesday, March 10<sup>th</sup>, 2pm

Location: OM 111

Time 2:00 pm

### Members Present

X	Alyson Beckman 3000		Misti Wuori 1000	X	Ashley Kulland 3000		Kristine Carl 6000/7000
X	Alissa Perkins 3000		Teri Wright 3000	X	Megan Vig 3000		Kyle Myers 3000
X	Heather Johnson 4000	X	Remi Herman (representing) 4000	X	Shannon Hofer 3000		Lois Karlstad 4000
X	Susan Cordahl 3000						

### Agenda

- Call to Order at 2 PM
- Additions to the Agenda
- Approval of minutes from February 11th meeting – Lois
- Treasurer’s Report – Balance of \$619.9
- Report from State Staff Senate meeting – no report; meets 3/16
  
- Old Business
  - 2019-2020 Contract language update re: presence in K-12 Recruitment – Ashley – No updates
  - Volunteer-approved hours for staff – Beth Swenson brought this up to cabinet for us. MSU will be hosting a Day of Giving on May 1<sup>st</sup>. There will be different opportunities to give back to the community on that day including the Adopt a Highway cleanup. Leave time for those volunteering for the Traill County Community Giving Project was not addressed at that time so Susan will talk to Beth again for those volunteering for TCCGP and other causes not on May 1<sup>st</sup>.
- New Business
  - Swimming Pool questions – Kyle – not present to report
  - Walkabout from Staff Association – Training & Policies plans; what are we working on? Annual survey, etc. – It was decided that a staff handbook and campus calendar options were two things we should address. Heather will check to see what other campuses are doing in regards to a campus calendar. Creating a staff onboarding course in Blackboard (like the one for faculty) was discussed. Apply for a mini-grant to create it?
  - Comet Pride Scholarship – update on buttons, apps, & staff suggestion – A suggestion was brought to Susan to allow staff to apply for a grant/scholarship to help pay for books/fees and possibly professional development. This is being done at other campuses. Tabled for our next meeting.
  - Adopt-a-Highway – spring date? – May 1st
  - Staff Association – tentative the week of April 20<sup>th</sup> – need an agenda –Bylaws updates? – Staff Association will be held on April 24 at 10 AM. Luckasen room is first choice. Susan and Alissa will work on the agenda. Susan and Alyson will meet to update the bylaws.
  - Upcoming elections – Alissa and Susan will figure this out when they meet
- Committee Reports
  - Staff Recognition Committee – Shannon, Alissa, Kyle
    - Orville Johnson Award – call for nominations in March
  - Staff Professional Development Committee – Ashley, Teri, Misti, Megan
  - Public Relations Committee – Alissa, Heather, Alyson, Remi
    - Monthly Staff Senator
  - Event Planning/Fundraising Committee – Lois, Heather, Susan, Alyson, Kris
    - Spring Break Food Drive solicitations- due Mar 12, assembly Mar 13
    - Spring Break email was sent by Andrew: Monday – Favorite character dress-up, Tuesday wear green and staff potluck in the library, Wednesday beach day, Thursday – I need a vacation day, Friday – other college day and Telestrations game at 3:30
- Area Updates
  - SI Fall Report – Kyle – not present to report
- Adjourn at 3:15
- Next meeting Date: April 14<sup>th</sup>, 2PM OM 111