

## Staff Senate Meeting Minutes

Tuesday, June 9th

Location: Zoom

Time 2:00 pm

### Members Present

X	Alissa Perkins – 1000-3000	X	Allissa Bratager - (representing) 4000-5000	X	Alyson Beckman – 1000-3000	X	Ashley Kulland – 1000-3000
X	Heather Johnson – 4000-5000	X	Kristine Carl – 6000-7000	X	Leah Larson – 4000-5000	X	Matthew Berglund – 1000-3000
X	Megan Vig – 1000-3000	X	Remi Herman – 1000-3000	X	Shannon Hofer 1000-3000	X	Susan Cordahl – 1000-3000
X	Teri Wright – 1000-3000						

### Agenda

- Call to Order
- Guest Speaker Presentation: Elizabeth Bjerke, ND United
  - Review of ND United purpose, benefits of membership, current organizing topics
    - Upcoming organizing effort: Chat with NDUS Chancellor Hagerott and Dr. Wynne, NDUS Smart Restart Task Force (6/10)
- No additions to the agenda
- Approval of May meeting minutes
  - Minutes approved as provided through email voting option
- Treasurer's Report – Shannon
  - No changes, balance \$607.18
- Report from State Staff Senate – Alissa
  - June meeting date is later this month, no updates
- Old Business
  - COVID-19 Staff Concerns – Alissa/Ashley
    - Concern about lack of communication regarding what campus will look like when staff/faculty return 7/1
    - Open forum request sent by Alissa and Susan denied by cabinet
    - Discussion of recent taskforces started
      - Alissa and Susan invited to join MaSU's Reopening Taskforce, please share your concerns with them to be presented to taskforce
      - Ashley shared list of questions regarding campus personnel health directed to Brittany Ness, MaSU Point of Contact for Public Health (sent 6/2); no answers yet on what campus will look like for staff/faculty
      - Concern expressed over taskforce timeliness and need to make personnel a priority as we will be here first and helping students first as they return
  - 2019-2020 Contract language update re: presence in K-12 Recruitment – Ashley
    - No updates
  - Adopt-A-Highway – Susan
    - Susan contacted Katie Brown (ND DOT) to get an update on pandemic measures while cleaning
      - Social distancing and wearing gloves encouraged, bags and vests can be provided
      - Susan will visit with Katie about only being able to clean once this year
    - Discussion on dates that would work for cleaning
      - Tentatively planning for 2<sup>nd</sup> or 3<sup>rd</sup> week of September (around Farmers Bowl)
    - Location: Hwy 18, mile marker 118-121
    - Susan will double check with cabinet/Andrew to see if we can clean without taking leave as originally planned for May Day
- 2020-2021 Budget Request – Shannon
  - Submitted to Interim VPBA, have not heard back
- Staff Shared Calendar – Heather/Ashley
  - Ashley and Heather have been in contact with Beth Swenson (public calendar) and Heather Hoyt (Ad Astra)

- Beth would like to move forward and would like guidance on what end product should look like and functionality; let Ashley or Heather know if you would like to join in this effort, Alissa will help and visit with Chris Gonnella on what calendars she has tested out/recommends
    - Clarification on function of shared calendars
    - Whatever efforts come about there must be consistency in using it
  - Staff Senate Team Site – Ashley
    - Please use to house all working documents for Staff Senate
  - By-laws Updates – Susan
    - Susan will email out tracked changes to the by-laws for review and adaption by use of email voting buttons to Staff Association
- Committee Reports
  - Staff Recognition Committee – Shannon, Alissa, Allissa
    - Orville Johnson Meritorious Service Award update – 2020 winner: Cheryl Angen
  - Staff Professional Development Committee – Ashley, Teri, Megan, Matthew
    - June: Excel Training
    - Any ideas for a host for PDF training?
      - Craig, Rhonda, JoAnna suggested; Ashley will reach out and see if they would be interested in leading
  - Public Relations Committee – Alissa, Heather, Alyson, Remi
    - Monthly Staff Senator: Kris Carl
    - Update on website
      - Goal - July
  - Event Planning/Fundraising Committee – Heather, Susan, Alyson, Kris, Leah
    - Join in tomorrow's event over your noon break
- Adjourn
- Next meeting Date: Tuesday, July 14<sup>th</sup> at 2pm (Megan will send Zoom link/room location)