**Staff Senate Meeting Agenda**

**Wednesday, Nov 14th, 2018**

**Location: Heritage Room**

**Time 2:00 pm**

**Members Present**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jessica Amb 1000 | X | Misti Wuori 1000 |  | Vacant 5000  |  | Cory Drucker 6000/7000 |
| X | Rick Karboviak 3000 | X | Teri Wright 3000 |  | Mandi Domier 6000/7000 | X | Kyle Myers 4000 |
| X | Shannon Hofer 6000/7000 | x | Charyte Henderson 4000  | x | Lois Karlstad 4000 | x | Susan Cordahl 5000 |
|  | Dina Zavala-Petherbridge 3000  |  | Bob Kozojed 6000/7000 |  | Paula Solheim 5000 |

**Agenda**

* Call to Order President Rick Karboviak – 1:06
* Additions to the Agenda - None
* Approval of minutes from the previous meetings—Oct 12th, 2018 – Moved and seconded by Susan Cordahl/Shannon Hoffer, Approved
* Treasurer’s Report – No report
* Report from State Staff Senate, Andy Wakefield visit – Mr. Wakefield explained his role
* Clarified policy of leave. Should use earned leave before unpaid leave.
* Friday after Thanksgiving has been tabled for now. Did not want that to possibly impact discussion of possible pay raises. It is still supported favorably.
* As local Staff Senate do we want continued legislative updates?
* HR Updates – Sarah Gasevic- not present, will invite to next meeting
* Old Business
	+ Broadband list – Spreadsheet list on Sharepoint, ask 6000/7000 bands for Rhonda Hodge’s replacement – Misti Wuori will sent list to Rick Karboviak
	+ Staff Association Planning – Meeting on Tues, Dec 4th, 2pm, Heritage Room
		- Treats - hot chocolate and cookies
		- Agenda Plan –
			1. Staff Senate Projects and Events we’ve implemented
* Friday after Thanksgiving initiative
* Walk on Wednesday
* Comet Pride buttons
* State Fleet Updates – check out kits for winter travel – update from Jessice. Amb. Susan Cordahl will check to see where Jessica is on this project
	+ Campus Security: Event moved to future date – Cory? - tabled
	+ Collaborating with Student and Faculty Senates? – Susan Cordahl sent an email to other organization regarding sharing minutes. No response
* New Business

Holiday decorating? Holiday Potluck before Christmas?

* Wreath will be put up again this year on outside of building
* Each department decorates their areas
* Holiday potluck - December 20th, 11:00 am – 12:30
* Holiday apparel encouraged
* Motion made to purchase $25 gift card as a door prize, Misti Wuiri/Teri Wright. Approved.
* Charyte Henderson will check with the Bookstore about donating a holiday sweatshirt
* Susan Cordahl with check with Stacy at the Foundation Office to see if potluck can be held there again and see if/what is needed
* Captain Comet will send invite information on potluck
* Area Updates
* Adjourn – 2:10
* Next meeting Date: January 15, OM111, 9:00 am
* February 12, 2019, OM111, 9:00
* March 12, 2019, OM111, 9:00
* April 9, 2019, OM111, 9:00
* May 14, 2019, OM111, 9:00
* June 11, 2019 OM111, 9:00