**Staff Senate Meeting Agenda**

**Tuesday, November 19, 2019**

**Location: OM 111**

**Time 2:00 pm**

**Members Present**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| X | Alyson Beckman 3000 | X | Misti Wuori 1000 | X | Ashley Kulland 3000 | X | Heather Johnson 5000 (rep 6000/7000) |
| X | Alissa Perkins 3000 |  | Teri Wright 3000 |  | VACANT 3000 | X | Kyle Myers 3000 |
| X | Shannon Hofer 3000 | X | Charyte Henderson 4000 | X | Lois Karlstad 4000 | X | Susan Cordahl 3000 |
|  |  | | |  |  |  | JoAnna Strand 4000 |

**Agenda**

* Call to Order 2:00
* Additions to the Agenda
* Approval of minutes from October 8th meeting (electronic?) – Shannon took notes for Lois – Approved by email
* Treasurer’s Report – Spent, $1,253, $496 remaining. Has not paid the expenses for Staff Association meeting. Discussed checking with Controller about having money added to budget. Cabinet should have paid for tacos and ice cream. Staff Senate was given $850 for those expenses for Staff recognition week.
* Report from State Staff Senate meeting – Misti, Susan, Alissa
  + Discussion on FMLA Policy update and HR22- Jami Hovet and Sarah Gasevic invited to attend – FMLA policy is being looked into. Discussion on possible retention of hours of sick leave – tabled. Will come back to discussion in January, lots of things to consider.
* Old Business
  + Comet Pride Button update – 14 left, Glitz and Glam added a drawing
  + 2019-2020 Contract language update re: presence in K-12 Recruitment – Ashley – no update
  + Staff Association Recap (campus survey results, walk-about activity)
* Committee Reports
  + Review of 19-20 Staff Senate sponsored Calendar of Events
  + Has each committee should develop a description of what it is they cover, intend to do?
  + Staff Recognition Committee – JoAnna, Shannon, Alissa – New staff member each month, card given to nominating committee with reason for nomination
  + Staff Professional Development Committee – Charyte, Ashley, Teri, Misti – November is on travel and expense, nothing planned in December, Events planned throughout the year
    - Staff Strategies
  + Public Relations Committee – Alissa, Heather, Alyson, Charyte
    - MaSU Staff Senate presence on the MSU website
  + Event Planning/Fundraising Committee – Lois, Heather, Susan, Alyson
    - Holiday Potluck – December 20th, 2019, Larson Center will provide paper products and beverages. Heather will send out a signup sheet.
* New Business
  + Staff Senate membership – in need of representation from 3000 broadband **and** 4000 broadband as Charyte is leaving us in December – need 2 representatives
  + Adopt-A-Highway - Staff Senate decided to take on project. Highway 18, 3 miles, both sides of highway.
* Notable Area Updates
* Adjourn – 3:27
* Next meeting Date: December 10, 2019 2PM