

**SPRING 2020**

**Early Entry - Dual Credit**

**Enrollment Agreement**

**INSTRUCTIONS**

**Step 1:** If you have never before done so, you must fill out the MSU application at [www.mayvillestate.edu by](http://www.mayvillestate.edu/)

clicking on “Apply Online” at the bottom of the home page.

* Apply as an undergraduate student and choose the Early Entry option for the Admit Type.
* Choose “Non-Degree” as your program in the Major/Program Information tab.
* Complete other information as requested.
* You may be asked to pay a one-time application fee of $35 prior to submitting your application, which can be paid by credit card. You will be prompted to put in credit card information prior to submitting your application. If you have a special code to waive the application fee, you may enter it in the box that asks if you have an application code (under the Safety and Security tab in the application). If you intend to pay the application fee with dual credit assistance from the Bank of North Dakota, please contact the Office of Admissions at (701)788-4635 before you submit the application.
* Be sure to click “Submit” to complete your application.

**Step 2:** Review dual credit enrollment information here: [https://mayvillestate.edu/admissions/early-entry/.](https://mayvillestate.edu/admissions/early-entry/)

Please work with your parents and principal or counselor to submit any necessary paperwork for dual

credit courses. **If you are taking NDCDE courses, please follow NDCDE instructions.** If you are taking courses other than or in addition to NDCDE courses, please complete this form for those courses only.

**Step 3:** Work with your principal or counselor select appropriate course information below and provide GPA

and placement information as needed. Print then sign the form.

**Step 4:** Ensure that all signatures with dates are included and have your principal or counselor return the

completed dual credit enrollment agreement form, a current copy of your high school transcript, and a

signed Spring 2020 Parent Agreement form to:

[Extended.Learning@mayvillestate.edu](mailto:Extended.Learning@mayvillestate.edu)

**or mail to:**

Mayville State University

Office of Extended Learning

330 Third Street NE

Mayville, ND 58257

**Spring 2020 Mayville State University Early Entry - Dual Credit Enrollment Agreement**

***Click on the prompts below to either enter text or select from drop-down menus.***

|  |  |  |  |
| --- | --- | --- | --- |
| Student Name  Click or tap here to enter text. |  | School  Click or tap here to enter text. |  |
| Grade Level: Choose an item. | | | |

***Course Requests***

# English Courses

|  |
| --- |
| Choose an item. |

# Math Courses

|  |
| --- |
| Choose an item. |

**Non-MATH/ENGL Course Request 1**

|  |
| --- |
| Choose an item. |

# Non-MATH/ENGL Course Request 2

|  |
| --- |
| Choose an item. |

# Non-MATH/ENGL Course Request 3

|  |
| --- |
| Choose an item. |

# *STUDENT AND PARENT/GUARDIAN SIGNATURES*

**Your signature below authorizes that you agree to being enrolled in the MSU Dual Credit course/s listed above.**

|  |  |
| --- | --- |
| **Student Signature** | **Date** |

**Your signature below authorizes that you agree to your child being enrolled in the MSU Dual Credit course/s listed above.**

|  |  |
| --- | --- |
| **Parent/Guardian Signature** | **Date** |

# SCHOOL CERTIFICATION (This must be completed by the principal or counselor before the course begins.)

**Verification of High School GPA:** Choose an item.

**Math placement score or indicate whether test will be taken:**

ACT: Click or tap here to enter text. ASPIRE: Click or tap here to enter text.

SAT: Click or tap here to enter text. ACCUPLACER: Click or tap here to enter text.

**English placement score or indicate whether test will be taken:**

ACT: Click or tap here to enter text. ASPIRE: Click or tap here to enter text.

SAT: Click or tap here to enter text. Accuplacer: Click or tap here to enter text.

|  |  |
| --- | --- |
| **Principal/Counselor Signature** | **Date** |