



Time Management

Time Management Plan for the Week of: _____

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:00							
7:00							
8:00							
9:00							
10:00							
11:00							
12:00							
1:00							
2:00							
3:00							
4:00							
5:00							
6:00							
7:00							
8:00							
9:00							
10:00							
11:00							
12:00							
1:00							

Your Week at a Glance

Exams & Quizzes

Subject	Date

Reading

Subj. Book	Pages	Date Due

Papers

Subject	Date

Special Study Sessions

Alone or Group	Subject	Place	Date/Time	Materials

Social Event

Event	Date/Time

Exercise & Recreation

Event	Date/Time

Review for Next Week
