## **Admission Policies - Former Students**

In compliance with SBHE Policy 402.5, Mayville State University has established the following guidelines to govern the readmission of former students.

- 1. Students who leave Mayville State in good standing and who have not attended any other institution(s) are eligible for readmission, providing space is available in the program to which they desire admission and the student satisfies any additional criteria established for the selected program.
- 2. Readmission of students who leave Mayville State in good standing and who have attended any other institution(s) of higher learning between the time they left and the term they wish to be readmitted shall be based on the student's entire academic record; i.e. all residence work and official transcripts from all other institution(s). These records must be provided at the time of application and admission decisions will not be made until such records have been reviewed and evaluated.
- 3. The applications of students who have left Mayville State in less than good standing (suspended for academic reasons) or who do not meet current admission standards based on coursework taken at other institution(s) will be reviewed by the Admissions Office. As part of the re-admission process those students who have 'sat out' the requisite terms after an academic suspension may be asked to submit a Supplemental Data Form that will be reviewed by the Admissions Office. In addition, this review may include consideration of the following:
  - a. A review of the applicant's previous college transcript(s) and high school transcript to determine their previous academic performance.
  - b. A review of the applicant's ACT or SAT scores and profile to determine their level of academic preparation.
  - c. A review of the applicant's previous academic record to identify and evaluate circumstances that may have affected the individual's past performance and that indicate potential recovery from poor academic performance in their post-secondary career.
  - d. An individual interview between the applicant and appropriate University staff to ascertain potential for academic success at Mayville State.
  - e. Essays or personal statements submitted by the applicant.
  - f. Letters of recommendation from appropriate officials at previously attended institutions.

If a former student is denied admission based on their previous academic record, they may appeal that decision to the Admissions and Academic Standards Committee. Decisions of that committee are final.

Adopted: June, 2015

**Sponsor: Vice President for Academic Affairs** 

## **Vice President for Student Affairs**