

Honorary Degree Procedure

In alignment with SBHE Policy 430: Honorary Degrees, Mayville State may nominate candidates for the award of an honorary degree by the SBHE. The following procedure outlines the selection process for Mayville State University.

Mayville State University will recognize individuals with either an honorary bachelor's degree or an honorary master's degree. Determination of the degree and/or program of study should align with the candidate's comparable recognition in the profession or area of excellence. The selected degree shall be clearly identified with the word "Honorary" prefacing the degree and/or program of study to be awarded.

Honorary degree nominations may be brought to the Mayville State University President by any member of Cabinet for consideration. Those wishing to nominate an individual may initiate this process through their respective cabinet member no later than January 2 of the academic year in which the award is to be made.

For all nominations:

- No suggestion of such recognition shall be made to any individual to be so honored until the SBHE has acted upon a nomination. Failure to comply with this requirement may result in the individual being removed from consideration.
- No current employee of the SBHE may be awarded an honorary degree.

Nominations must include a letter, dossier, or other report addressing the criteria below; biographical information of the nominee; a letter of support by the Vice President for Academic Affairs; at least one additional letter of support.

The criteria to be demonstrated are:

- The candidate should have had an association with North Dakota. This association may be by virtue of birth, of residence, of education, of service to the state, the SBHE, or one of the institutions governed by the SBHE.
- The candidate must have achieved a level of distinction which would merit comparable recognition in the profession or area of excellence.
- The renown of the candidate should reflect favorably on the SBHE, the institutions it governs, and North Dakota.

Upon review and consideration, the Mayville State University President, with the concurrence of the NDUS Chancellor, may nominate individuals for an honorary degree following the process for the SBHE.

Adopted: February, 2025

Sponsor: Vice President for Academic Affairs