

## Commencement Instructions For Candidates

**Commencement Date: Friday, May 16, 2025**

**Time: 1:00 p.m.**

**Location: Lewy Lee Fieldhouse on the MSU Campus**

Commencement Participants:

1. Prior to commencement, order regalia from the MSU Bookstore at [msubookstore.com](http://msubookstore.com). Commencement attire is intended to reflect the dignity of the occasion. The tassel hangs to your right prior to receiving your degree. Once the degrees are conferred it is placed on your left. Men are reminded to remove your caps for the National Anthem and the Invocation.
2. Begin assembly in the Wellness Center Gymnasium no later than 12:00 p.m. Check in at the table to receive your name card and then proceed to your designated degree area. Line up will be by degree, then alphabetically by last name. Academic Records Staff will assist you in finding your proper place in the procession.
3. The procession will move promptly at 12:55 p.m. from the gymnasium through the halls to the Fieldhouse entrance.
  - a. *Order of procession: Presidential Party, Emeriti Faculty, Faculty, Part-Time Faculty, and Candidates.*
4. Seating (graduates remain standing until instructed to sit by President Van Horn):
  - a. First rows on the right side facing the platform for graduates;
  - b. First rows on the left side facing the platform for faculty/staff;
  - c. Six chairs on stage for platform guests.
5. When called forward to receive your diploma cover, rise one row at a time and proceed up the ramp to hand your name card to Vice President for Academic Affairs at the podium. Pause to cross the stage until your name is read. Proceed to the President to receive your diploma cover. Be sure to pause for your photo with Dr. Van Horn, MSU President.
6. Exit the platform by using the ramp to return to your seat. At the conclusion of the ceremony, the Presidential Party followed by the Faculty and Graduates will proceed down the center aisle and exit the Fieldhouse lobby to gather with family and friends on the sidewalk and lawn outside the front entrance to the Fieldhouse and Legacy Plaza.
7. Mayville State University commencement exercises will be broadcast via the internet. Details will be available at [mayvillestate.edu/commencement](http://mayvillestate.edu/commencement).