

Interactive Video Network (IVN) Courses

Division Chairs will be notified electronically each semester of the IVN scheduled deadlines by the Interactive Video Network Coordinator, and course requests will be submitted electronically. To offer an IVN course, the course must first be approved by the Vice President of Academic Affairs on the Distance Education Approval Form.

For each IVN course request, please complete as much information as possible on the Higher Ed Credit Scheduling Form. Some items to note on the form are:

- Event numbers and billing information should be omitted.
- Under priority level, the courses that come under the category of IVN-approved programs are Early Childhood Education and Business Administration. All other courses fall into the "other credit course" category.
- Requests for late afternoon and evening courses should fall within the 4-7 or 7-10 p.m. time slots.
- If your request is for room #103 in Main Building between the hours of 7:00 a.m. and 3:00 p.m., you will need approval by the Registrar.

The Higher Ed Credit Scheduling Form and Distance Education Approval Form are available on the MSU Portal. See list of forms in Section VII.

The IVN Coordinator office is located in the lower level of the Byrnes-Quanbeck Library.