Financial Obligation Agreement (FOA)

- Required Action - prior to registering for any semester: - Students will need to complete a Financial Obligation Agreement (FOA) through CampusConnection prior to registering for upcoming semesters at any of the 11 colleges/universities within the North Dakota University System.
- By completing the FOA, the student acknowledges that they are aware of the financial responsibilities associated with enrolling for classes at the institution(s) they will be registering at. Completing the FOA is very quick to do...just a couple of clicks.
- Contact MSU Business Office with questions related to the FOA at: 701-788-4757 or Ashley.a.mooney.1@mayvillestate.edu

- Instructions to Complete the FOA -

1. This is an example of the error message you will receive while attempting to register when the FOA has not been completed or if you have any other holds that will prevent registration. Continue to the next page.....

![Image of CampusConnection interface showing error message]

**Error:** You have a hold on your record. Therefore, this transaction cannot be processed. To view more details on your hold, go to: Student Center and in the 'Holds' box located in the upper right-hand column, click on the 'details' link.
2. Go to: CampusConnection → Student Center → Finances → Financial Obligation Agreement.

Click here to sign the FOA

3. Choose the applicable institution, the current term you’ll be registering for, and click Submit. This step will need to be completed for every institution you will be enrolling at for the upcoming semester.
4. Review the Financial Obligation Agreement; click Accept or Decline at the bottom of the screen.

*Note – if you decline you will not be able to enroll in classes for the current term and a hold preventing enrollment will remain on you Student Center throughout the current term.

5. Once you’ve clicked Accept, the following screen appears acknowledging that you have successfully signed the Financial Obligation Agreement for the institution and term selected.

You have successfully signed the Financial Obligation Agreement for the (Term you signed the FOA for is listed here)

Click OK to register

More Selections

If you would like to sign another Financial Obligation Agreement in order to enroll in classes for another term and/or institution, click here.

Back to Agreement