

Grant Management

Mayville State University is committed to operating with integrity and in full compliance with all applicable laws, regulations, and policies in regard to grant funded programs/projects. Mismanagement of grant funded projects undermines the work of Mayville State University. It can put in jeopardy the funding provided by donors and grantors that benefit not only the institution but the communities from the programs and activities funded. MSU is committed to working with project directors, principle investigators and other designated key personnel, to prevent and detect acts of corruption, fraud and mismanagement, and to effectively take action when they occur.

Grant management is defined as the activities that take place during the time when a grant has been accepted and the institution becomes the grantee of an award. Grant management includes but is not limited to protecting against mismanagement of a program whether fiscal or programmatic: Appropriate Grant Management activities include:

- Following the terms and conditions associated with the grant;
- Fulfilling programmatic and financial reporting requirements throughout the grant period in a timely manner;
- Making requests for changes to an award in a timely manner before project end, if necessary;
- Accounting for grant revenue and expenditures (Internal Controls, Monitoring and Risk Assessment)
- Closing out projects as stipulated by the grantor;
- And conducting grants management in an ethical manner.

Mismanagement may or may not be intentional; therefore project directors, principle investigators and other designated key personnel must be familiar with the granting agency regulations. It is expected those leading and/or working with grant funded projects/programs be knowledgeable of the fraud and mismanagement clauses within their specific grants and/or contracts to ensure compliance amongst all stakeholders. Examples of grant mismanagement include but not limited to;

- Unallowable or questionable expenditures or cost transfers to government grants, contracts, or other agreements;
- Acts of fraud as defined by NDUS Policy; the misapplication of funds for purposes other than those agreed in the contractual arrangement;
- The use or presentation of false, incorrect or incomplete statements or documents, which has in effect the misapplication, misappropriation or wrongful intent;
- The non-disclosure of information in violation of a specific obligation.

Suspected actual, potential or suspected fraud, or gross mismanagement or misuse of program funds should be reported to the Office of Institutional Effectiveness or submitted to the NDUS Fraud Hotline. To make confidential and anonymous fraud reports, call 1-866-912-5378 or file a report online.

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Sponsor: Office of Institutional Effectiveness