



Criteria and Checklist for Admission to Master of Arts in Teaching

Thank you for your interest in Mayville State University. Consultation with an MAT advisor within the Division of Education prior to beginning the admission process. Please call the Division Office (701-788-4710) or email (education@mayvillestate.edu) to arrange for a consultation.

Materials required to complete the graduate application at Mayville State University:

All items listed below must be completed and/or received by Mayville State University to be considered for admission to the Master of Arts in Teaching Program at Mayville State University.

_____ Consultation with an MAT advisor within the Division of Education

_____ Undergraduate GPA of 3.0 or higher.

For admission to Mayville State University, submit the following 3 items to:

Office of Admissions
Mayville State University
Attention: Mindy O'Connor
330 Third Street NE
Mayville, ND 58257

_____ 1. **Application** for graduate admission to Mayville State University: Download a copy of the *graduate* admission form from the MSU website after consulting with an MAT advisor. Complete the form and send to the address above, attention Mindy O'Connor.

_____ 2. **An application fee** of \$35.00 U.S. dollars must accompany each application for admission to the university. You may pay the application fee by credit card, personal check or money order made out to: Mayville State University. The application fee cannot be waived and is not refundable.

_____ 3. **Official transcripts** verifying *all* undergraduate coursework and degrees earned from accredited institutions

Please contact Mindy O'Connor for assistance with graduate application to Mayville State University: mindy.oconnor@mayvillestate.edu, 701.788.4635

Admission to the MAT program is completed in conjunction with, or after admission to MSU.

Applicants will be provided all necessary information to complete the items for admission to the MAT program listed below after consultation. Students will upload some of the items to TaskStream, a software system purchased by students upon admission to the university that will be used throughout the MAT program. Information on the purchase of TaskStream and the following MAT admission requirements will be provided by email after consultation with the MAT advisor.

_____ \$35 MAT Graduate Program Application Fee (due upon admission to the program)

_____ A current resume or CV (student will upload to TaskStream)

_____ 3 Letters of reference from people who can respond to the applicant's professionalism, potential for success in teaching, and can speak to the applicant's content knowledge expertise. *Letters may not be submitted from family members.* (student will upload to TaskStream)

_____ An official score report indicating successful completion of the Praxis Core Academic Skills for Educators test. Go to: http://www.ets.org/praxis/nd/requirements_for_information_on_passing_scores. Please consult with an MAT advisor prior to taking the exam.

_____ Signed Student Code of Conduct Form (completed in TaskStream)

_____ Proof of current student liability insurance (student will upload to TaskStream)

_____ Proof of fingerprinting and a background check clearance (student will upload to TaskStream)

_____ Admission Interview Essay (completed in TaskStream)

_____ Consultation with an MAT advisor.