

# Success Strategies for Online Students

## Getting Started

✓ Communicate with your advisor before registration each semester.	✓ Understand that online courses are very reading and writing intensive.	✓ Expect to invest 3+ hours of preparation per week for each 1 credit.
✓ You must be self-directed, organized, and disciplined.	✓ You need time-management skills to balance school, family, and work obligations.	✓ Be aware of technical requirements necessary for online courses, such as webcam and headphones.
✓ Microsoft Office is provided free of charge. Be sure to download this to your computer.	✓ Activate your Mayville State University email account.	✓ Check Bookstore information to be sure books and software are correct.
✓ Login to Blackboard and Moodle.	✓ Walk through the Student Orientation courses in Blackboard and Moodle.	



## What to Do on Day 1

You will receive a syllabus at the beginning of the semester to carefully review. It is critical that you understand the format of the course from day one.

Find out how you should address your professors (Dr., Mr., Ms., Professor, etc.).

Know how to use the Starfish early warning system.



## Ongoing Actions

✓ You have access to campus resources, such as Smarthinking, the Writing Center, Counseling, Student Success Center (including Disability Support Services), and the Library. However, you must be proactive to obtain these services.

✓ Dedicate time to reviewing materials before completing assignments.

✓ Be proactive about seeking help. You can schedule face-to-face meetings with professors in addition to email and phone communication. Instructors have scheduled office hours.

✓ You are expected to independently prepare for class requirements.

✓ Monitor your Mayville State University email several times per week.

✓ Respond to Starfish notifications that are sent to your Mayville State University email.

✓ Seek out ways to connect with other students to enhance your learning experience.

✓ Watch and respond to emails from your advisor.



# Planning for Summer School Success

- ✓ Check financial aid before registering for classes.
- ✓ Summer courses are condensed and extremely fast-paced. Expect approximately 10-12 hours a week for an 8 or 10 week course and 15-20 hours a week for a 5 week course.
- ✓ There is **no** time to fall behind in the summer session. If you are struggling, contact the instructor immediately and seek support services.
- ✓ Plan out your day as far as your full-time job, family time, homework time, etc.
- ✓ Pay very close attention to withdrawal dates. If your summer plans change, make sure to drop your classes prior to the first day of the term.

## DISCIPLINE + TIME MANAGEMENT = SUCCESS AT



### Resources

<b>Office of Extended Learning</b> <a href="https://mayvillestate.edu/msu-online">https://mayvillestate.edu/msu-online</a> 701-788-4667 <a href="mailto:extendedlearning@mayvillestate.edu">extendedlearning@mayvillestate.edu</a>	<b>Academic Records/Registrar</b> <a href="https://mayvillestate.edu/academics/academic-records">https://mayvillestate.edu/academics/academic-records</a> 701-788-4774
<b>Information Technology Services</b> <a href="https://mayvillestate.edu/its">https://mayvillestate.edu/its</a> 1-800-437-4104 ext. 34739	<b>Mayville State Bookstore</b> <a href="http://www.mayvillestatebookstore.com">www.mayvillestatebookstore.com</a> 701-788-4823
<b>Moodle</b> <a href="https://lms.ndus.edu">https://lms.ndus.edu</a>	<b>Blackboard</b> <a href="https://online.mayvillestate.edu">https://online.mayvillestate.edu</a>
<b>Microsoft Office 365 Download:</b> <a href="http://mayvillestate.edu/to/its/office">http://mayvillestate.edu/to/its/office</a>	<b>Starfish</b> <a href="https://mayvillestate.starfishsolutions.com">https://mayvillestate.starfishsolutions.com</a>
<b>Smarthinking – Free Online Tutoring</b> <a href="http://services.smarthinking.com">http://services.smarthinking.com</a>	<b>Hoonuit – Online Video Tutorials</b> <a href="https://learnit.hoonuit.com">https://learnit.hoonuit.com</a>
<b>Student Success Center/Disability Support Services</b> <a href="https://mayvillestate.edu/student-resources/student-success-center">https://mayvillestate.edu/student-resources/student-success-center</a> 701-788-4675	<b>Counseling</b> <a href="https://mayvillestate.edu/student-resources/counseling">https://mayvillestate.edu/student-resources/counseling</a> 701-788-4772
<b>Financial Aid Office</b> <a href="https://mayvillestate.edu/financialaid">https://mayvillestate.edu/financialaid</a> 701-788-4767	<b>Byrnes-Quanbeck Library</b> <a href="https://mayvillestate.edu/library">https://mayvillestate.edu/library</a> 701-788-4819
<b>The Writing Center</b> 701-788-5240	<b>Career Services</b> <a href="https://mayvillestate.edu/student-resources/career-services/">https://mayvillestate.edu/student-resources/career-services/</a>