

## International Transfer Policy

College-level coursework taken at an institution recognized by a specific country's Minister of Education or at regionally accredited U.S. institutions is eligible for transfer to Mayville State University. Depending on your chosen major, not all transferred courses are degree applicable. Courses which transfer to the university, but do not apply toward your chosen program, will count toward the required credit totals to earn a degree. If a professional credential evaluation provides an equivalency of a bachelor's or associate's degree, those degrees will be recognized.

Students transferring from a non-English speaking university outside of the United States must submit an official transcript from the institution reflecting all courses attempted and grades received; along with a professional course-by-course evaluation and English translation completed by World Education Services ([www.wes.org](http://www.wes.org)) or ACCRAO ([www.aacrao.org/international](http://www.aacrao.org/international)). If a student has already completed a course-by-course evaluation from another National Association of Credential Evaluation Services ([www.naces.org](http://www.naces.org)) member, he or she can have this evaluation sent to the Admissions Office. Students must also provide an English translated copy of the institution's catalog or course descriptions or course syllabi to aid in the evaluation of transfer credit.

Students attending an English speaking university outside the United States must also submit an official transcript from the institution reflecting all courses attempted and grades received. The student will be notified if a professional course-by-course evaluation completed by World Education Services or ACCRAO is required.

Course-by-course evaluations must be sent directly from the professional credential agency to Mayville State University. Student copies will not be accepted. Students are responsible for any costs incurred.

The transfer credit evaluation process is lengthy, so the results of the evaluation may not be available prior to a student's arrival and registration at Mayville State University.

Regardless of the number of credits transferred, students must meet all general and specific graduation requirements of the university.

**Adopted: August 22, 2011**

**Sponsor: Vice President for Academic Affairs**