

MAYVILLE STATE UNIVERSITY FACULTY ASSOCIATION AND SENATE CONSTITUTION

Article IX. Tenure, Promotion, and Awards Committee

Section A. Purpose

The Tenure, Promotion, and Awards Committee advises the administration concerning tenure, promotion, and awards. It also shall consider and recommend in the manner of developmental leaves. The Committee is responsible for establishing criteria and procedures, soliciting and reviewing nominations, and selecting the recipient of the Achievement Awards or other awards each year.

Section B. Membership

The Dean/Vice President for Academic Affairs and five tenured faculty members of the Faculty Association, one from each division. Each division shall elect their respective member. If a division does not have an eligible candidate for membership then this division may elect a tenured faculty member from another division to serve as their representative. The Dean/Vice President for Academic Affairs shall be a non-voting member. There shall be no student members of the Committee. No member of the Tenure, Promotion, and Awards Committee also may be a voting member of the Curriculum Committee, with the exception of the Dean/Vice President for Academic Affairs.

Section C. Procedures

1. The Chair of the Tenure, Promotion, and Awards Committee shall be elected from among and by the Committee members. The Dean/Vice President for Academic Affairs shall not be eligible for election to the position as chair.

2. The advice of the committee concerning tenure and promotion shall be conveyed to the President of Mayville State University. Committee policy shall be subject to Faculty Association/Senate support and approval.

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3. In actions regarding policy and procedure concerning the recommendations for promotion and tenure, the following policy applies: While committee discussion concerning a faculty member's fitness must be kept confidential, the results of such deliberations and the reasoning behind them shall be made known in writing to the faculty member concerned, if the faculty member requests such action in writing. The President of Mayville State University shall normally receive the recommendation of the Committee within five days of its formulation. The President is not bound by the advice of the Committee and she/he may make a decision in these matters that is contrary to the advice of the Committee for compelling reasons possibly known only to him/her and/or for reasons of program and staffing balance relating to future enrollment projections and student demand. The President will make such reasons known to the Committee upon request unless to do so would, in her/his opinion, seriously injure the University or the faculty member involved.

Section D. Meetings

The Committee shall meet in in the spring semester to evaluate the candidates for tenure and/or promotion. The Committee shall meet as necessary to carry out its award function(s).