

## **What to expect after a positive COVID-19 case is identified at MSU**

1. If you have been told you have a positive COVID-19 test, have been identified as a close contact, or are experiencing symptoms of COVID-19 please complete the MSU COVID Reporting Form, so that Mayville State COVID-19 Liaison Amanda Jordan is informed of the case.
  - a. Qualtrics Reporting form:  
[https://mayvillestate.qualtrics.com/jfe/form/SV\\_bBeGOXsYr2tGn6l](https://mayvillestate.qualtrics.com/jfe/form/SV_bBeGOXsYr2tGn6l)
2. If you have received a positive COVID-19 test, you will be asked to isolate. To determine how long you need to isolate you will work with the NDDoH and Amanda. Click here to see how your length of isolation is determined: [Factsheet for People With COVID-19.pdf \(nd.gov\)](#).
3. The person who received the positive test will receive a call from a designated contact tracer. The contact tracer will then discuss in great detail all of the people that could be identified as a close contact. Contacts considered will start from 48 hours prior to onset of symptoms, or if the person is asymptomatic the contacts would be identified from the day of the test.
  - a. A close contact is defined as a person who has been within 6 feet of the positive case for a period longer than 15 minutes (cumulative).
  - b. Once close contacts have been identified the contact tracer will begin making phone calls to all those identified as close contacts. This can be a lengthy process. The contact tracer will make phone calls until 9 pm, and then will begin again in the morning.
4. When a student has been identified as having a positive COVID-19 case, we will let staff know of excused absences. We cannot release details of the absence due to HIPPA laws. Please know that contact tracing has begun. If you are the person with the positive case, please work with your department head to identify any close contacts who should be notified immediately.
5. If you have not been identified as a close contact, please continue to work your normal day as scheduled. We all should be trying our best to follow safe practices of staying 6 feet away from each other as much as possible, wearing a mask if you feel more comfortable when you cannot remain distanced, and washing your hands frequently.
6. If you know the positive case and feel like you may be a close contact, but have not been contacted by the contact tracer, please reach out to Amanda to work through any questions.

## **What to expect if you have been in close contact with someone who has been tested for COVID, and they are waiting for results**

1. If someone in an employee's household has been tested and is symptomatic, the employee should quarantine until test results come back.
2. If someone in an employee's household was tested at a mass testing event and is asymptomatic and waiting results, that employee can come back to work and continue to practice social distancing best practices until test results come back.

3. If an employee thinks they may have been in close contact to someone in the community who has been tested and is awaiting results, that employee should remain at work until test results have been returned and the contact tracer has identified that employee as a close contact.

**Know that there are grey areas to the whole process. If we do not have the answers, we will reach out to those who can provide them. We have to do the best we can in the circumstances we are in. Please try to follow the social distancing recommendations as much as you can- this will help limit close contacts.**

**To contact Amanda Jordan, Mayville State COVID-19 liaison:**

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