

## **International Student Tuition Waiver Policy**

Recognizing the educational benefit derived from a culturally diverse student population, Mayville State has adopted an International Student Tuition Waiver policy. The International Student Waiver program will grant a maximum amount of waivers of tuition each year, as determined by the Cabinet, to facilitate diversity and the needs of international students on our campus.

### **A. Definitions**

1. International students are those enrolled students from countries other than the United States or Canada.

### **B. Amount of Waivers:**

1. International Student waivers may not exceed an amount that is greater than 50% of the International Student tuition rate. Partial waivers in incremental amounts up to this maximum amount may also be granted. International student waivers may be awarded in combination with Comet Athletic Waivers, Cultural Diversity Waivers, and other academic and athletic scholarships, but not in combination with Non Resident waivers. International student tuition waivers do not include fees, books, room, board and other costs of attendance. Generally, awards will be made for an academic year. Awards can be made for a longer or shorter duration.

### **C. Eligibility Requirements:**

1. Preference given to International students (non-Canadian), both freshmen and transfer students, with a cumulative grade point average of 2.50 on a 4.00 scale.
2. Proof of financial support which, when added to this award must be equal to or greater than the current financial aid budget for international students.
3. All tuition waiver recipients must reside in campus housing and have a board plan during their freshmen and sophomore years to be eligible for a full tuition waiver. Juniors and seniors may also be eligible for a full waiver if they reside on campus and have a minimum board plan, or may receive a partial waiver if they reside off campus but have at least a minimal board plan.

### **D. Application Process:**

1. An application for admission to Mayville State University should be submitted by April 1 for timely consideration for enrollment in the fall term and by October 1 for enrollment in the spring term. Any new international student wishing to apply for a tuition waiver must complete the MSU International Tuition Waiver Application form, and return it to the Enrollment Services Office.
2. A foreign student declaration form should be submitted by April 1 for fall term and October 1 for spring term in order to be given full and timely consideration. If funding from a sponsor who resides in the United States is expected, the applicant must also submit an affidavit of support (I-134) by the dates listed above.
3. All other application materials and supporting materials, including health forms, TOEFL and other test scores, and transcripts, must be received by the University before an application for a tuition waiver is approved. Preliminary offers of a tuition waiver may be made by the Enrollment Services Office prior to receipt of the necessary materials and forms, however, such an offer is tentative and is not guaranteed until all application processes are completed.

**E. Selection Process:**

1. All new international students completing application processes by April 1 will receive priority consideration for International Tuition waiver awards. Any applicants completing processes after this date may be considered for an award, based on availability of awards.
2. Priority for waivers will be given to student applicants from countries not represented in the student body of Mayville State, thereby increasing the cultural diversity of the institution.
3. The final selection of new international students who are to receive an International Waiver will be made by a committee consisting of the Director of Enrollment Services, the Director of Admissions and the Education Diversity Coordinator.

**F. Award Process:**

1. Award selections for new international students will be forwarded by the Enrollment Services Office to the Financial Aid Office for inclusion in the student's 'financial aid package'. Renewals of waivers for current students will be confirmed by the Vice President for Student Affairs after verification of a minimum 2.50 CGPA, on campus housing and/or board arrangements and full time enrollment in on campus courses. Award selections for returning students will be forwarded to the Financial Aid Office by the Vice President for Student Affairs. Once the Financial Aid Office verifies that an International Student Waiver and other aid does not exceed an individual student's financial aid budget, the waiver will be applied to the student's account by the Business Office.
2. Each year, the Director of Enrollment Services, the Director of Admissions, and Vice President for Student Affairs will review the International Student Waiver program to verify the proper use and accuracy of previous awards and determine their effectiveness as a recruitment and retention tool. Recommendations for changes in the incremental amounts of awards for the following year will be forwarded to the Cabinet and changes in advertised eligibility and award criteria will be established.

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**Sponsor: Vice President for Student Affairs and Institutional Research**