

Academic Standing: Probation, Suspension, and Appeal

Academic Standing

Academic progress is measured by grades and credits earned. Students receive acknowledgment for high academic achievement and are given early warning when they become academically deficient.

To be eligible to register continuously without conditions, an undergraduate or graduate student (refer to graduate student academic standing policy) must maintain good academic standing, which is defined as a minimum term (semester) grade point average (GPA) of 2.00 and a minimum cumulative (cum) GPA of 2.00 (4.00 scale).

A cumulative grade point average of 2.00 (“C”) is the minimum satisfactory level of academic performance, the level required for graduation.

Students who receive a Starfish notification indicating the need for academic improvement should consult with the instructor and academic advisor. In conference with the instructor and/or academic advisor a course of action aimed at correcting the areas needing improvement should be developed.

Note: The credits for courses enrolled during the current semester from other institutions or NDUS collaborative credits will not be considered in determining the current semester academic standing due to the delay in receiving the transcripts from institutions for those credits.

Retention

All student records are reviewed at the completion of each term (summer, fall or spring). Should the cumulative GPA fall below the required minimum, the student is placed on academic probation or may be suspended, depending on prior academic history.

Good Standing

Good Standing reflects when a student’s term (semester) GPA and cumulative GPA are at or above a 2.00.

Academic Warning

An academic warning is to alert a student that his/her term GPA is below the minimum required for good standing, even though the institutional cumulative GPA is at or above 2.00. An academic warning does not appear on the official academic transcript, but does appear on the unofficial transcript. Students are notified of their academic warning status via official MSU email and in Starfish.

Academic Probation

An academic probation is issued when a student who entered the grading period (summer, fall or spring) on good standing or academic warning earns a cumulative GPA below the minimum 2.00. Students placed on academic probation should not enroll in more than 15 credits for the following semester (or 7 credits for the summer session) without permission of the student's academic advisor. An academic probation appears on the student's official academic transcript and on the unofficial transcript. An advisor hold is placed on the student's record, and may only be removed after the student has met with their advisor. Students are notified of their academic probation status via unofficial transcript in Campus Connection, Starfish and through the student's personal campus email. Students are subject to suspension without regard to whether they have ever been placed on academic probation.

Continued Probation

A student may be issued an extension of the academic probation status. It is issued when a student enters the grading period on academic probation, shows adequate progress by attaining a minimum term GPA of 2.00, but their cumulative GPA is still below the minimum 2.00 for good standing. Students placed on academic probation should not enroll in more than 15 credits for the following semester (or 7 credits for the summer session) without permission of the student's academic advisor. An academic probation appears on the student's official academic transcript and on the unofficial transcript. An advisor hold is placed on the student's record, and may only be removed after the student has met with their advisor. Students are notified of their academic probation status via unofficial transcript in Campus Connection, Starfish and through the student's personal campus email. Students are subject to suspension without regard to whether they have ever been placed on academic probation.

Academic Suspension

Academic suspension is issued when a student enters a grading period (summer, fall or spring) on academic probation and earns below the minimum cum and term GPA at the close of the semester (term). If a student has a term GPA of <.50 an academic suspension is issued. The academic suspension recognizes that the academically deficient student did not demonstrate an improvement in their GPA. An academic suspension appears on the student's academic transcript. Attempted credits include all courses (except withdrawals) on a student's record, including repeated courses, ASC courses, "Fs", incompletes, etc.

Students who are suspended from the University did not meet the minimum academic standards and are informed of this action via unofficial transcript in Campus Connection, Starfish and through the student's personal campus email. Transfer and returning students must meet the above academic standards for admission to the University. The applications of transfer and returning students who fail to meet this standard for admission will be reviewed and decided on by the Admissions and Academic Standards Committee. The Committee may impose special conditions of admission for transfer and returning students who fail to meet the academic standards.

The student may verify their suspension status and semester grades via their transcript on “Campus Connection.” If students encounter any difficulty viewing the grades/transcript, please contact the MSU Help Desk at (701) 788-4739.

Non-degree students are not considered for suspension from Mayville State University.

Transfer Student under Suspension

Students on academic suspension from another institution of higher education will normally be denied admission until that suspension has expired. A transfer student who is not eligible to return to the previous institution must submit an appeal to the Office of Admissions. Transfer student admission following the academic suspension or dismissal from another institution will be coordinated with that institution to determine conditions under which the student may be admitted.

Academic Standing Chart (Term/semester & Cumulative GPAs)			
Academic standing is established with consideration of both term (semester) and cumulative GPAs. If Semester (Term) GPA <.50 a suspension is issued			
Previous Standing	End of Current Term (Semester)		
	Sem. GPA < 2.00 Cum. GPA \geq 2.00	Sem. GPA < 2.00 Cum. GPA < 2.00	Sem. GPA > 2.00 Cum. GPA < 2.00
First Term – no previous standing		Probation	--
Admitted on Probation		Suspension	--
Good	Warning	Probation	Probation
Warning	Warning	Probation	Probation
Probation	Warning	Suspension	Continued Probation
Continued Probation	Warning	Suspension	Continued Probation
Suspension Appeal	Warning	Suspension	Continued Probation
Reinstate on following Suspension	Warning	Suspension	Continued Probation

Utilizing the Academic Standing Chart (Example)

1. What is the student's **Previous Standing** at the end of the last term? (**Warning**)
2. Column 1, under **Previous Standing**, use line 5 (**Warning**)
3. Column 1, under **End of Current Term (Semester)** IF **Min. Term GPA** is < 2.00 & **Cum GPA** is ≥ 2.00 , then the student remains on **Warning**.
4. Column 2, **End of Current Term (Semester)**, IF **Min. Term GPA** is < 2.00 & **Cum GPA** is < 2.00 , then the student is under **Probation**.
5. Column 3, **End of Current Term (Semester)**, IF **Min. Term GPA** is ≥ 2.00 & **Cum GPA** is < 2.00 , then the student remains on **Probation**.
6. IF all factors are ≥ 2.00 then the student would be in **Good** standing for the next semester. Note: This scenario is not on the chart but would appear at the end of the semester as **Previous Standing (Good)**.

Suspension Appeal

Students have the right to appeal their first and second suspension for failure to meet the academic standards of the University. A student with a third suspension does not have the right to appeal.

1. Should a student choose to appeal, please provide a *typewritten letter of appeal* detailing the reasons for the academic performance, no later than 4:00 PM on the date indicated on the MSU website under Academic Standing. The submission date is a hard deadline, non-negotiable and no exceptions will be considered.
2. Email the appeal letter to: MASU.AcademicAffairs@mayvillestate.edu or deliver to the Office of Academic Affairs located in Old Main #112.
3. If there are any questions concerning this process, please contact the Office of Academic Affairs at (701) 788-4711.

If a student does not exercise their right to appeal the suspension, he or she will be eligible to reapply for admission to the University at the conclusion of two semesters (two grading periods, summer, fall and spring).

An academic suspension by a student requires a two term (semester) suspension. There are three terms or semesters (summer, fall and spring) per year. A suspended student who returns after completing the suspension time period may be readmitted on probation and is not required to follow the appeal process.

This academic appeal process is NOT associated with the financial aid suspension appeal. If you have been placed on financial aid suspension, please contact the Office of Financial Aid at MASU.Aid@mayvillestate.edu regarding any possible financial disqualification or warning action.

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