



2023-2024 Dependent Verification Worksheet

A. Student Information

Name (first & last):	Student ID#
Address:	Social Security #:
City:	Date of Birth:
State & Zip Code:	Phone #
Email:	@mayvillestate.edu

B. Family Information - If you need additional space, please attach a separate page.

Full Name	Age			
<p>Write the names of the people in your parent(s)' household in the chart below.</p> <ol style="list-style-type: none"> Include yourself. Include your parent(s). If <i>your parents are divorced</i>, list the parent you lived with the most during the last 12 months. If you did not live with one parent more than the other, indicate the parent who provided more than half of your support during the last twelve months. If <i>your parent is remarried</i>, include your step-parent, even if they do not support you. If <i>your parent(s) are unmarried but live together</i>, list Parent #1 and Parent #2. Include your parent(s)' other children, if your parents provide more than half of their support between July 1, 2023 and June 30, 2024 or if the children would be required to provide parental information if they were completing a 2023-2024 FAFSA. Include other dependents if they now live with your parent(s), and your parent(s) will continue to provide more than half of their support through June 30, 2024. 	<p>Write the age of each household member in the chart below.</p>			
	Relationship			
	<p>Write the relationship of each household member to the student in the chart below.</p>			
	College			
	<p>List the name of the college/university for any household member (excluding parents) who will be enrolled at least half time (usually 6 or more credits) between July 1, 2023 and June 30, 2024. List only those who are enrolled in a degree, diploma, or certificate program at an eligible post-secondary institution.</p> <p>Include siblings ONLY if they used the same parent as you did when they completed their 2023-2024 FAFSA.</p>			
Full Name	Age	Relationship	Attending College At least half-time	College/University
		SELF	Yes/No	MSU
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	

C. Student and Parent 2021 Tax Filing Status

STUDENT	PARENT(S)																				
<p style="text-align: center;"><u>If you Filed 2021 Taxes with IRS:</u></p> <ul style="list-style-type: none"> <input type="radio"/> I used the IRS data retrieval tool on my FAFSA <input type="radio"/> I did not use the IRS data retrieval tool initially but have now made corrections to my FAFSA using that process. Date Correction Made: _____ <input type="radio"/> I have included an official 2021 IRS Tax Return Transcript or a SIGNED copy of my 2021 tax return AND all applicable Schedules (1-3). <input type="radio"/> I filed Amended Taxes and have included a SIGNED 2021 1040X & an official 2021 IRS Tax Return Transcript or a SIGNED copy of my 2021 tax return AND all applicable Schedules (1-3). 	<p style="text-align: center;"><u>If you Filed 2021 Taxes with IRS:</u></p> <ul style="list-style-type: none"> <input type="radio"/> We/I used the IRS data retrieval tool on the FAFSA <input type="radio"/> We/I did not use the IRS data retrieval tool initially but have now made corrections to the FAFSA using that process. Date Correction Made: _____ <input type="radio"/> We/I have included an official 2021 IRS Tax Return Transcript or a SIGNED copy of my 2021 tax return AND all applicable Schedules (1-3). <input type="radio"/> We/I filed Amended Taxes and have included a SIGNED 2021 1040X & an official 2021 IRS Tax Return Transcript or a SIGNED copy of my 2021 tax return AND all applicable Schedules (1-3). 																				
<p style="text-align: center;"><u>If you DID NOT FILE 2021 Taxes with IRS:</u></p> <ul style="list-style-type: none"> <input type="radio"/> I was not employed and did not have income and am not required to file a 2021 Tax Return. <input type="radio"/> I was employed and had income, but am not required to file a 2021 Tax Return (complete form below and attach ALL W-2's) 	<p style="text-align: center;"><u>If you DID NOT FILE 2021 Taxes with IRS:</u></p> <ul style="list-style-type: none"> <input type="radio"/> I was not employed and did not have income and am not required to file a 2021 Tax Return. We/I have included the 2021 IRS Non-Tax Filing Letter. <input type="radio"/> I was employed and had income, but am not required to file a 2021 Tax Return (complete form below and attach ALL W-2's) We/I have included the 2021 Non-tax filing letter. 																				
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Employer</th> <th style="width:70%;">Gross Amount Earned 2021</th> </tr> </thead> <tbody> <tr><td> </td><td style="text-align: center;">\$</td></tr> <tr><td> </td><td style="text-align: center;">\$</td></tr> <tr><td> </td><td style="text-align: center;">\$</td></tr> <tr><td> </td><td style="text-align: center;">\$</td></tr> </tbody> </table>	Employer	Gross Amount Earned 2021		\$		\$		\$		\$	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Employer</th> <th style="width:70%;">Gross Amount Earned 2021</th> </tr> </thead> <tbody> <tr><td> </td><td style="text-align: center;">\$</td></tr> <tr><td> </td><td style="text-align: center;">\$</td></tr> <tr><td> </td><td style="text-align: center;">\$</td></tr> <tr><td> </td><td style="text-align: center;">\$</td></tr> </tbody> </table>	Employer	Gross Amount Earned 2021		\$		\$		\$		\$
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D. Signatures- Manually sign with a pen. Unsigned forms or those with digital/electronic/typed signatures will be returned.

The information provided on this form is true and complete to the best of my knowledge. I understand that purposely giving false or misleading information may result in a fine of up to \$20,000, imprisonment, or both. I understand that the information provided on this form may affect my/my student's financial aid eligibility/award.

Student: _____ Date: _____

Parent: _____ Date: _____

****The verification process may take SEVERAL WEEKS and your federal financial aid will not be determined until the process is complete. Therefore, we suggest that you submit all information requested to the address on the bottom of this form WITHIN 30 DAYS. If any of the sections of this worksheet are left blank or any signatures are missing, this worksheet will be returned to the student for completion, thereby delaying the processing of your financial aid. Thank you for your cooperation and prompt response.**

Form can be submitted ONE of the following ways:

Mail to: Mayville State University • Financial Aid Office • 330 Third Street NE • Mayville, ND 58257
 Drop off at: Financial Aid Office, Old Main 106
 Secure Email Link: <https://sendfiles.ndus.edu/>
 Fax to: 701.788.4613
 Contact Us: 1.800.437.4104 or 701.788.4893