

# Financial Obligation Agreement

1. Login to ConnectND. On your home page, click on **Financial Obligation Agreement** under the Finances heading.



2. On the next screen you will have to select your institution and the term. In the institution field, click the magnifying glass and find Mayville State from the provided list. Click MASU1 to enter it into the field.

The image shows a screenshot of a web form titled 'Financial Obligation Agreement - Select Institution and Term'. The form asks for the institution and term. The 'Academic Institution' field is highlighted with a red box and contains the text '\*Academic Institution: MASU1' followed by a magnifying glass icon and 'Mayville State University'. Below this, there is a question about the term: 'For what term are you completing the Financial Obligation Agreement?'. The 'Effective Term' field is empty, followed by a magnifying glass icon and '2014 Spring'. There is a yellow 'Submit' button. In the bottom right corner, there is a logo for the North Dakota University System with the tagline 'ACCESS. INNOVATION. EXCELLENCE.'.

- Select your term by clicking the magnifying glass and selecting the next semester you intend to register for (i.e. Spring 2014).


**Financial Obligation Agreement - Select Institution and Term**

For which institution are you completing the Financial Obligation Agreement?

\*Academic Institution:   Mayville State University


For what term are you completing the Financial Obligation Agreement?

\*Effective Term:   2014 Spring



- When both fields are filled in correctly, then click the **Submit** button.
- Read through the Financial Obligation Agreement. Once you have finished, click either **Accept** to accept the Financial Obligation Agreement or **Decline**, if you do not agree to the terms outlined in the agreement. **Keep in mind, you will NOT be able to register until you accept this agreement.**

**Financial Obligation Agreement**



By registering for courses at an institution (or institutions) within the North Dakota University System (Bismarck State College, Dakota College at Bottineau, Dickinson State University, Lake Region State College, Mayville State University, Minot State University, North Dakota State College of Science, North Dakota State University, University of North Dakota, Valley City State University, Williston State College):

- \* I understand that I am incurring a legal obligation to pay all charges assessed to my Campus Connection account by the due date, including, but not limited to, tuition and fees, housing charges, and late payment fees.
- \* I accept full financial responsibility for each registered course, including those I may add after this initial registration for the term and understand that I am personally responsible for payment of all sums when due regardless of my eligibility for financial aid or other financial assistance.
- \* I understand that I must sign this agreement only upon initial enrollment each term and that adding additional courses for the same term may increase my financial obligation. I assume full responsibility for any additional charges and will check my Campus Connection account frequently to ensure that I am aware of any additional charges.
- \* If I expect financial aid or a third party to pay all or part of my financial obligations to my

If you have any questions, please contact Ben Kvislen in the Business Office at 701.788.4757