**Staff Senate Meeting Agenda**

**Tuesday, July 10,2018**

**Location: Heritage Room**

**Time 9:00 a.m.**

**Members Present**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| x | Jessica Amb 3000 | x | Misti Wuori 1000 |  | Rhonda Hodges 5000 | x | Cory Drucker 6000/7000 |
| x | Rick Karboviak 3000 | x | Teri Wright 3000 | ex | Mandi Domier 6000/7000 | x | Kyle Myers 4000 |
| x | Shannon Hofer 6000/7000 | x | Charyte Henderson 4000 | x | Lois Karlstad 4000 | x | Susan Cordahl 5000 |
|  | Dina Zavala-Petherbridge 3000 | | | x | Bob Kozojed 6000/7000 | x | Paula Solheim 5000 |

**Agenda**

* Call to Order – Called to order by President Karboviak, 9:00
* Additions to the Agenda – None
* Approval of minutes from June 12, 2018 meeting – Motion made Shannon Hofer/Bob Kozojed, approved
* Treasurer’s Report – Teri Wright has not received information from Lin Arnegard yet. Last meeting reported that $669 remained in account. Presented a bill from Dollar General
* Report from State Staff Senate – Misti/Rick/Susan
* Met July 9, 2018
* Recapped State Staff Senate Meeting held at Mayville State
* State Board Higher Ed has set goals
* Discussions of building into legislative budget, projected 4% raise over Biennium
* Black Friday initiative (campuses closed the Friday after Thanksgiving) very well supported
* Staff Senate updates should be forwarded to HR to be included in newsletter and shared with campus
* Shared something that UND does; Produce exchange – set up 1 day to exchange produce. If nothing to exchange, perhaps a free will donation. Possible use money to support student hunger.

**Old Business**

* Walk on Wednesday’s began June 27th. 10-15 people participated
* Welcome Letters/Perks from Staff Senate are completed and hoping the information is going into new hire packets
* Winter Survival Kits – Jessica Amb
* Draft email ready to be sent with approval – Approved
* Facilities is aware and has had some discussion
* Will invite Dan Lorenz to next meeting to discuss further
* Campus clean up before Success Days – FB is Aug 6th; New students is Aug 9th; BB is Aug 17th; remaining students is Aug 20th. Clean up days Aug 3rd and 16th? Perhaps Aug 8th Walk at Work could be a good time to pick up trash. Tree lines can be an issue
* Hunger Project/Awesome Grant – Dina – tabled

**New Business**

* Comet Pride buttons for 2018-2019: Cost, design, perks
* Committee – Lois, Charyte, Jess; buttons will need to be ready by pre-service
* Lois contacted Catlin – white buttons, blue lettering
* Jess had the information as to perks. She will email that and participants will be contacted
* Bike Racks: Rick – still needed around campus. Funds available? Rick donated the one in front of Old Main, only $50
* Committee for Bikes and Racks – Rick and Kyle
* Kyle had checked into bikes to rent for students in need. Needs to be a place to park them
* Will discuss with Dan Lorenz
* State Employee Recognition Week – Committee, Misti, Dina, Susan, Charyte
* Last year, provided a luncheon
* Misti will check to see if PCard funds are available
* Susan has stolen ideas from UND ☺
* Perhaps put all employees in for door prize drawings so off campus employees that can’t make luncheon still have the opportunity to win door prizes
* Additional new business
* Lois will send list of broad band to new Staff Senate members
* Area updates – send to Lois
* Adjourn – motion made Susan/Cory – 10:10
* Next meeting date – August 14, 2018, 9:00 Heritage Room