Staff Senate Meeting Agenda

**Tuesday, December 10, 2019**

**Location: OM 111**

**Time 2:00 pm**

**Members Present**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| x | Alyson Beckman 3000 | x | Misti Wuori 1000 | x | Ashley Kulland 3000 | x | Kristine Carl 6000/7000 |
|  | Alissa Perkins 3000 | x | Teri Wright 3000 | x | Megan Vig 3000 | x | Kyle Myers 3000 |
| x | Heather Johnson 4000 | x | Remi Herman 3000 | x | Shannon Hofer 3000 | x | Lois Karlstad 4000 |
| x | Susan Cordahl 3000 | x | JoAnna Strand 4000 |  | Charyte Henderson 4000 |  |  |

**Agenda**

* Call to Order – 2:00
* Welcome new Senators: Kristine Carl, Megan Vig, Remington Herman
* We say goodbye to: Charyte Henderson
* Additions to the Agenda - none
* Approval of minutes from November 19th meeting – Lois approved by email
* Treasurer’s Report and budget discussion -$0.24 charge from Bookstore is only new charge, food service credit of $150, $496.20 remains in the account
* Report from State Staff Senate meeting – Misti, Susan, Alissa – FMLA is still being discussed. Some concerns and things to consider
* Old Business
  + Comet Pride Button update - 12 buttons left, discussed selling remainder for ½ price now that all drawing has been held
  + 2019-2020 Contract language update re: presence in K-12 Recruitment – Ashley – have met and plan to meet again in January
* New Business
  + Walkabout activity from Fall Staff Association – President Van Horn discussed with Susan. Cabinet doesn’t want to take on any tasks until Staff Senate decides their tasks. Condensed all weather concerns into one issue, Policies & training, salary discussions. Jamie E discussed the large wreath and will make sure it is hung on the outside of the building
  + Follow up with a staff concern/request- Susan – a suggestion was brought forward concerning water heaters in bathrooms, water never gets hot or even warm. Susan will check with Jami Hovet to see if it has been presented.
  + Adopt-A-Highway – Has been officially adopted and an event will be created closer to spring
  + Updating Bylaws – have proposals ready for Spring Association (committees and secretary/treasurer section) Last amended July 2, 2019. – if updates are necessary, staff association if when to present changes.
* Committee Reports
  + Staff Recognition Committee – JoAnna, Shannon, Alissa – Ashley Kulland, winner, winner, chicken dinner!
  + Staff Professional Development Committee – Charyte, Ashley, Teri, Misti – activities for each month through May
    - Staff Strategies
  + Public Relations Committee – Alissa, Heather, Alyson, Charyte – Communications between offices
    - MaSU Staff Senate presence on the MSU website – still aware, more focus on letter
  + Event Planning/Fundraising Committee – Lois, Heather, Susan, Alyson – added Kris Carl to the committee, holiday potluck 12/20 and Ashley Hanson and Mary Trudeau’s office was the winner of the Holiday Decorating.
    - Holiday events
* Notable Area Updates
* Advising – 103 students for Student Success Day
* Financial Aid – revamping work study program and web site
* Kyle – indoor soccer tourney complete, activities numbers are up with lots of activities after business hours, ideas being suggested, 120 people for intermural activities
* Kris – Holiday meal 12/12/19
* Shannon – Library serving coffee
* Advising center – hot cider and cookies
* Extended Learning – very busy
* Data Committee –We are working on a data warehouse, data training for faculty and staff, planning a data camp and have “lottery book” templates created.
* Adjourn – 3:06
* Next meeting Date: January 7th @2PM OM 111