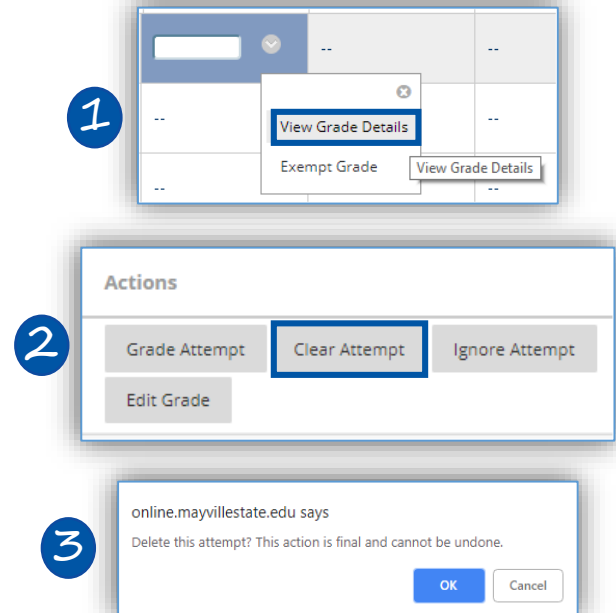


DELETE ATTEMPTS

Delete Assignment Attempts

By default, students have one attempt to upload an assignment (instructors can choose more than one in the settings of the Assignment, if desired). If a student submits the wrong material, he or she cannot delete it and try again. The instructor must clear the attempt.

1. **Course Management > Grade Center > Full Grade Center.** Locate the attempt > Click the chevron to expand > Choose **View Grade Details**.
2. Choose **Clear Attempt**
3. Bb will confirm that you want to delete the attempt. The action cannot be undone. If you're sure, click **OK**.



Clear Test Attempts

Instructors can choose how many attempts are allowed for a test. Sometimes, a student makes a mistake and an attempt needs to be cleared.

1. **Course Management > Grade Center > Full Grade Center.** Locate the attempt > Click the chevron to expand > Choose **View Grade Details**.
2. Choose **Clear Attempt**
3. Bb will confirm that you want to delete the attempt. The action cannot be undone. If you're sure, click **OK**.

