HOW TO CHANGE A COURSE NAME



In the course shell > Course Management Menu > Customization > Properties > in the Name and Description, find the Course Name > Make your changes > Click Submit

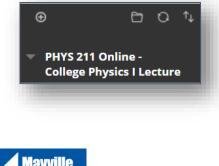
	Course Management	Properties Properties control the functional se	ettings of your course. Fields marked with an asterisk are required. <u>More Help</u>	
•	Control Panel	* Indicates a required field.		
	Content			
	Course Tools	NAME AND DESCRIPTION	N	
	Evaluation	* Course Name	PHYS 211 OL - College Physics I Lecture	
	Grade Center	Course ID	MASU1-1740-PHYS211-05031	
	Users and Groups	Description		
	Customization	SU17 MASU PHYS 211 - OI	L	
	Enrollment Options			
	Guest and Observer Access		~	
	Properties		Character count: 23 //	
	Quick Setup Guide			
	Teaching Style			
	Tool Availability Click Submit to procee		lick Cancel to go back.	Cancel Submit



Instructors can change the Course Name but not the Course ID.

Course Name

Instructors can change the course name as long as it includes the Course prefix (PHYS), number (211) and name (College Physics I Lecture).



Mayville State University Blackboard

Course ID

Automatically assigned by Campus Connection when the course shell is created.

- The Course ID cannot be changed by anyone
- The Course ID is dictated by the following naming convention:
- Institution ID-Term-Course prefix and number-Class/Section number (example below)

NAME AND DESCRIPTION		
* Course Name	PHYS 211 Online - College Physics I Lecture	
Course ID	MASU1-1740-PHYS211-05031	
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