

MEMORANDUM OF UNDERSTANDING

**between
Itasca Community College
and
Mayville State University**

INTRODUCTION

This Memorandum of Understanding (MOU) formally recognizes that Itasca Community College (ICC) and Mayville State University (MSU) are active educational partners, committed to providing greater educational opportunities and services for students transferring between institutions. This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat competencies already achieved.

- ICC and MSU enter into this MOU in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution, furthermore, is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

STATEMENT OF PURPOSE

The purpose of this agreement is to provide a smooth transition for transferring from one related degree program to another. It is further recognized that the attached agreement describes how courses will transfer from ICC to MSU. This agreement identifies all required and equivalent courses at each institution for:

Early Childhood (BA)
Early Childhood Education (BSEd)
General Education

TERMS AND CONDITIONS OF CREDIT TRANSFER

Students transferring from Itasca Community College must meet the admission requirements of Mayville State University. The evaluation and transfer of earned college credits shall be in full compliance with North Dakota State Board of Higher Education policies and North Dakota University System Academic Affairs Council guidelines and all other State and Federal education policies pertaining to undergraduate credit transfer. Current students and graduates who have earned degrees from ICC shall be eligible for credit evaluation under the terms of this agreement.

GENERAL UNDERSTANDINGS

ICC and MSU agree to provide direct links between their institutional websites indicating the existence of this transfer agreement. Official lists of programs for which articulation agreements have been approved by both ICC and MSU will be made available at both institutions and on their corresponding websites.

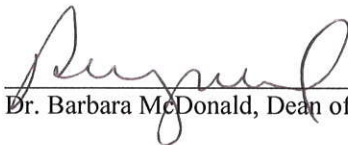
ICC and MSU agree to exchange data and documents that will contribute to the maintenance and improvement of these transfer agreements, and that will promote effective cooperation between the two institutions.

ARTICULATION IMPLEMENTATION AND AGREEMENT REVIEW

The President or designee of the collaborating institutions shall be responsible for implementing this agreement and for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

This MOU is in perpetuity or until it is discontinued by either educational partner by submitting written notification to the other partner one year prior to the identified cancellation date in order to protect all students transferring between these institutions.

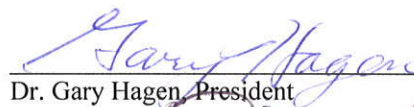
Itasca Community College

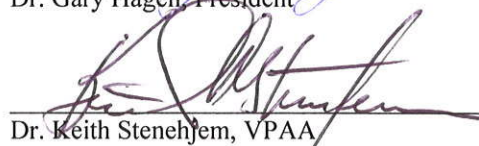

Dr. Barbara McDonald, Dean of Academic & St. Affairs


Richard P. Kangas, Director of Student Services

11-14-13
Date

Mayville State University


Dr. Gary Hagen, President


Dr. Keith Stenehjem, VPAA

9/23/13
Date

cc: Division Chair, Director of Admissions/Records, Articulation Agreement Manager

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN

ITASCA COMMUNITY COLLEGE
AND
MAYVILLE STATE UNIVERSITY

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **ITASCA COMMUNITY COLLEGE** (hereinafter sending institution), and **MAYVILLE STATE UNIVERSITY** (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate in Science Degree in Early Childhood** (hereinafter sending program), and the receiving institution has established a **Bachelor of Arts Degree in Early Childhood** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept **60** credits from the sending program. A total of **65** credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the uSelect Audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on **06/26/2013** and shall remain in effect until the end date of **06/25/2018** or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning **12/25/2017** (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Itasca Community College	Mayville State University
Program name	Early Childhood	Early Childhood
Award Type (e.g., AS)	A.S.	B.A.
Credit Length	60	125
CIP code (6-digit)	13.1210	
Describe program admission requirements(if any)		A minimum 2.0 GPA is required for admission.

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ENGL 1101 Expository Writing	1	4	ENGL 110 College Composition I		3	E
ENGL 1113 Research Writing	1	3	ENGL 120 College Composition II		3	E
SPCH 1105 Public Speaking	1	3	COMM 110 Fund of Public Speaking		3	E
MATH 1111 College Algebra	4	3	MATH 103 College Algebra		3	E
PSYC 1101 General Psychology	5,7	3	PSYC 111 Introduction to Psychology		3	E
SOC 1101 Introduction to Sociology	5,7	3	SOC 110 Introduction to Sociology		3	E
General Education (Humanities & Fine Arts)	6	3	Gen Ed (Humanities & Fine Arts)		3	E
General Education (Biology Lab Science)	3	4	Gen Ed (Biology Lab Science)		4	E
General Education (Non-Biology Lab Science)	3	4	Gen Ed (Non-Biology Lab Science)		4	E
MnTC/General Education Total		30				

Special Notes, if any:

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

¹ MnTCgoal areas transfer to the receiving college/university according to the goal areas designated by the sending college/university

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
ECED 2670 Foundations of Early Education	3	EC 210 Intro to ECE	3	E
ECED 1202 Child Development & Learning	3	EC 211 Obsv, Assess & Int Tech	3	E
ECED 2130 Infant/Toddler Development w/lab	4	EC 320 Infants and Toddlers	3	E
ECED 2132 Special Needs in EC	3	EC 337 Special Needs in ECE	3	E
ECED 1206 Parents and Professional Relationships	3	EC 338 Home/School Community Relations	3	E
ECED 2202 Pre-School Internship	4	EC 375 Supervised Tutorial Experience and EC 376 Field Experience in ECE	3,1	E
ECED 2100 Intro to Foundations of Education	3	EDUC 250 & 298 Intro to Ed; Pre-prof. Field Exp.	2,1	
ECED 1205 Relations and Management in Early Childhood	3	EC 336 Social/Emotional Dev. & Guidance in ECE	3	E
HLTH 2101 Basic Life Support & First Aid for Professionals	1	HPER 210 First Aid and CPR	1	E
PE 1201 Wellness	2	HPER 100 Concepts of Fitness & Wellness	2	E
CSCI 1000 Beginning Computing	1	CIS 200 Computers in Society	1	E
Restricted elective credits - list courses (if none enter 0)	0			
Unrestricted elective credits (if none enter 0)	0	College's unrestricted elective credits accepted in transfer (if none enter 0)	0	
Major, Emphasis, Unrestricted Electives Total	30	Total College Credits Applied (sum of sections A and B)	58	

SECTION C - Remaining University (receiving) Requirements

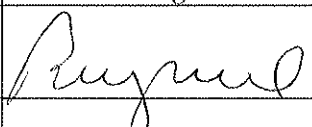
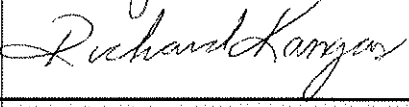
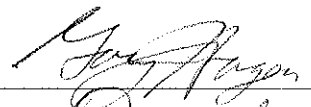
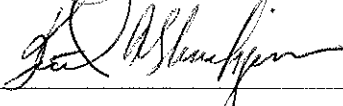
	course prefix, number and name	Credits
	EC 313 Language/Literacy in ECE	3
	EC 322 Administration/Leadership ECE	3
	EC 333 Pre-K Methods and Materials	3
	EC 335 Art/Music/Play in ECE	3
	EC 345 Grant Writing	1
	EC 398 Child Development Internship	6
	EC 412 Div. and Prof. in ECE	3
	EC 418 Technology in ECE	3
	EC 495 Service Learning in ECE	2
	HPER 315 Movement Ed in Early Childhood	2
	PSYC 255 Child and Adolescent Psychology	3
	PSYC 332 Applied Psychology	3
	SPAN 101 First Year Spanish I	4
	SPAN 102 First Year Spanish II	4
	Specialization (Choose one)	10-16
	General Education course (To equal 120 credits)	3-5
	University unrestricted elective credits not counted elsewhere (if none enter 0)	0
	Total Remaining University Credits	67

Special Notes, if any:

The ECED 2202 Pre-School Internship course will automatically transfer in for the EC 376 Field Experience in ECE course. Students who wish to also receive transfer credit for the ECED 2202 Pre-School Internship for the MSU EC 375 course must meet the following requirements:

1. The student will be in a supervised tutorial or apprenticeship-type experience in an approved early childhood setting. Students should have the opportunity to develop and expand skills in their chosen specialty areas (Infant/toddler or special needs).
2. The experience should be in a Licensed child care program (group or center based, Head Start).
3. Under supervision of a teacher with at least an AA degree specifically in ECE.
4. Minimum of 45 documented hours with children in the specialization (infant toddler or special needs).
5. Minimum of 6 documented developmentally appropriate lesson plans or activity plans specific to the specialization (address a variety of domains--social, emotional, cognitive, physical; and a variety of areas--music, sensory, books, creative art, etc.) carried out with children and then evaluated/reflected on by student.
6. Letter of recommendation from the supervising teacher.

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	30		
Major, Emphasis, Unrestricted Electives or Other	30		
Total College Credits	60	Total College Credits Applied	58
		Remaining credit to be taken at the university (receiving institution)	67
		Total Program Credits	125
Special Notes, if any:			
GRADUATION REQUIREMENTS: 1. Completion of 120 semester credits is required for a four-year degree of which at least 36 semester credits must be in the upper-division courses (300-400 level). 2. A degree is granted only to students who have enrolled at Mayville State University for at least two consecutive semesters and who have earned at least 30 semester credits through Mayville State University. 3. Candidates for the degree must be enrolled at Mayville State University during the semester in which the degree is conferred. 4. Candidates must have a grade point average (GPA) of at least 2.00 for the general overall average, all credits applied to a degree program, and for all courses attempted at Mayville State University. 5. Candidates must complete all the general education course requirements with a GPA of at least 2.00. 6. Candidates must complete 36 hours at the 300-400 level.			

College	Name	Signature	Date
Provost	Dr. Barbara McDonald		11-14-13
Dean of Student and Administrative Services	Richard Kangas, M.A.		11/14/13
University	Name	Signature	Date
President	Dr. Gary Hagen		11/15/13
Vice President of Academic Affairs	Dr. Keith Stenehjelm		11/15/13