

Mayville Area Teacher Center
Fall Advisory Board Meeting-MaSU Library
Meeting Minutes
11/17/2014

Dr. Andrea Dulski-Bucholz called the meeting to order at 6:00 p.m. Other members present were Ashley Aune, Dave Smith, Aubrey Madler, Betty LeClair, Ben Strand, Sarah Burger, and Donalee Strand. Gone were Teresa Agnes, Jodi Fugelberg, Frank Justin, and Ashley Scheer. Minutes were taken by Robyn Haines.

Introduction of Advisory Board Members:

Dr. Dulski-Bucholz introduced herself and announced that she will be acting as the Teacher Center's interim Director as Missy Hutter is no longer with Mayville State University. Dr. Dulski-Bucholz also gave a brief outline of what the board will be about and what the main goals and outcomes are. She also introduced Robyn Haines as the person in charge of the Teacher Center for the time being. Additionally, each member present introduced themselves to the rest of the board members. Dr. Dulski-Bucholz mentioned that she was quite pleased with the fantastic mix of representation on the advisory board and still has hope of hearing back from a few other potential representatives from the remaining area schools.

Discussion Items:

- Discussed the mission and goals of the NDTCN (North Dakota Teacher Center Network). This is sponsored by the state and is grant-funded. Members also read and discussed the 4 NDTCN goals listed on their website. Andi touched on the newsletters and introduced the new website that has been created for the Mayville Area Teacher Center which can be found at teachercenter@mayvillestate.edu. This website will act as the new main method of contact. Dr. Dulski-Bucholz, Robyn Haines, and Kayla Smith will all have access to it to check messages, requests, etc.
- It was discussed that there are currently 9 Teacher Centers in the state of ND and where they are located within the state.
- Board members discussed the development of our goals of the Mayville Area Teacher Center specifically. There was a brainstorming time where members were asked whether or not we should keep all 4 goals that the NDTCN already has in place or if we should add to them, change them in some fashion, remove them altogether, etc. Definitive goals were not yet made as this will be something to think on and report back on during the next meeting.
- Meeting members took a brief tour of the teacher center and the STEM room.
- Briefly discussed the yearly report and the data within it. It was also mentioned that the budgeting will be taken in and reported on from the Grants Office.
- Membership Fee Discussion:
 - Other area centers charge \$100 to \$200 for a membership to their center. This varies from center to center. MaSU has never charged before. Should we start? Home-School people are currently where are only outside income stems from as they have a \$25 membership fee.

- Concerns were brought up about making sure we tell and/or show the schools what the cost/money would be used for. Dave mentioned that we should show a type of inventory that shows the area schools what we have so they are more aware of what is available to them now as well as what we could do with the money we would be charging them.
- It is vital that we do a Needs Assessment. What would teachers like to see available here at this center? What do they want to see available to them that we don't currently have? Dr. Dulski-Bucholz requested that the members ask around at their schools for ideas on needs or suggestions that they may have as well. Betty LeClair mentioned that she already sees a need for more science materials, combining literature, a huge need for literacy pieces, etc. Donalee Strand brought up Fusion (online) that is an amazing tool for teachers and says it is possibly one of the best science tools around today. Maybe bringing in a few examples of it would be greatly beneficial. It was also noted that there is currently nothing available in the Teacher Center for a high school English teacher. Members discussed having a meeting with area teachers for everyone to give their advice on what they love to use, what works great for them now, ideas on what they wish was available to them, etc.
- Dr. Dulski-Bucholz showed members where to find the Teacher Center on the Mayville State website and asked for ideas on what additions we could place on there. One idea was a list of supplies we currently have available. These could be listed in categories (i.e. life science, math, etc.) with possibly posting pictures of the kits as well. Another idea was a possible review area for people who have previously used it could give their review on the kits. A member also mentioned the possibility of having a suggestion box for the site as well. We should also consider placing it out there on social media sites such as Facebook.
- Briefly went over the amendments listed in the handout folders.

Upcoming Meeting Dates:

- Winter meeting has been set for 6:00 p.m. on January 12, 2015.
- Spring meeting has been set for 6:00 p.m. on April 13, 2015.

Misc.:

- The Mayville Area Teacher Center newsletter will be published every other month to start with. May choose to adjust this in the future.
- It became evident that we need to fully change who the contact people are in each area school for sending out the newsletters. The board has approved making the current board members the contacts for sending out the newsletters to their schools' faculty.
- Briefly discussed MLK day which is set for January 19, 2015. Several members mentioned that they will not be attending because it is set to be very similar to what occurred last year. Dr. Dulski-Bucholz shared that this "disinterest" by a number of schools was extremely interesting and noteworthy. She will be passing along this information to the people working on this project. Board members suggested possibly doing a "mini session" in between rather than a full year in between.

Dr. Dulski-Bucholz thanked everyone for their time and willingness to aid in this Teacher Center revamp. Members were asked to continue to brainstorm on ideas for moving forward and to please send it on to her and Robyn. Meeting was adjourned.