

## Sexual Misconduct and Title IX Policy and Procedure

- 1) **INTRODUCTION:** Mayville State University strives to create a campus community free from interpersonal abuse including sexual misconduct. In working to achieve this intent, Mayville State commits to:
  - a. Taking action to stop sexual misconduct;
  - b. Taking action to remedy its effects by providing advocacy, support and appropriate referral services for recipients of the behavior;
  - c. Taking action to prevent recurrences;
  - d. Educating individuals and promoting discussions on interpersonal abuse and violence; and
  - e. Conducting impartial investigation of all reports/notices of sexual misconduct through fair, equitable and prompt procedures. Investigations will be independent of and separate from law enforcement investigations of criminal activity.
  
- 2) **POLICY:** This policy is required by federal law and implementation of this policy is guided by the U.S. Department of Education, Office of Civil Rights.
  - a. In accordance with Title IX, Mayville State University does not discriminate on the basis of sex in Mayville State's educational program and activities.
  - b. Sexual misconduct is prohibited in all forms, regardless of intent to harm. Sexual assault, sexual exploitation, coercion and sexual harassment are examples of sexual misconduct, and all are prohibited.
  - c. Also prohibited under Title IX is any rule violated on the basis of the recipient of the behavior's sex/gender which is severe enough to cause discriminatory effect. (Examples of this may include but are not limited to bullying, cyber-bullying, relationship violence, and stalking.)
  
- 3) **DEFINITIONS:** For the purpose of this policy, the following definitions apply:
  - a. Consent is:
    1. Words or actions showing a clear, knowing and voluntary agreement to engage in mutually agreed upon sexual act; or
    2. An affirmative decision given by clear actions or words.
    3. Consent may not be inferred from:
      - i. Silence, passivity, or lack of active resistance alone.
      - ii. A current or previous dating or sexual relationship.

**NOTE:** It is important to obtain explicit consent from any sexual partner and not to make assumptions. If confusion or ambiguity on the issue of consent arises anytime during the sexual interaction, it is essential that each participant stops and clarifies, verbally, willingness to continue. Consent to one form of sexual act does not imply consent to other forms of sexual act(s).
  - b. Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.
  - c. Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g., to understand the "who, what, when, where, why, or how" of their sexual interaction).
  - d. Intimidation is implied threats or acts that cause an unreasonable fear of harm in another.

- e. Responsible employees:
  - Those with responsibility to report sexual misconduct to a supervisor.
- f. Retaliation: Any adverse action taken against a person because of their participation in a protected activity. Retaliation against an individual for allegation sexual misconduct, supporting a complainant or for assisting in providing information relevant to a claim of sexual misconduct will be treated as another possible instance of harassment or discrimination. If, for example, an individual brings concerns about sexual misconduct it is unlawful to retaliate against an individual because he or she made a complaint, testified, or participated in any manner in an investigation or proceeding. Any acts of alleged retaliation should be reported immediately to the Title IX Coordinator and will be promptly investigated. Mayville State University is prepared to take appropriate steps to protect individuals who fear that they may have been subjected to retaliation.
- g. Sexual Acts include, but are not limited to the following actions:
  - 1. Sexual intercourse;
  - 2. Sodomy (oral and/or anal);
  - 3. Sexual penetration with any object;
  - 4. Sexual touching of a person's intimate parts (genitalia, groin, breasts, buttocks, mouth or other bodily orifice or the clothing covering them); or
  - 5. Compelling a person to touch his or her own or another person's intimate parts.
- h. Sexual Assault: Any sexual act between two or more people to which one person does not or cannot consent. This includes sexual acts or contacts with others that can involve:
  - 1. Compelling a person to submit to sexual acts or contacts by force, threat of force, or intimidation;
  - 2. Use of intoxicants to substantially impair the person's power to give consent;
  - 3. Engaging in such acts when the person suffers from a mental state that renders him or her incapable of understanding the nature of the contact. This includes, but is not limited to, situations when an individual is intoxicated, "high", scared, physically or psychologically pressured or forced, passed out, unconscious, intimidated, coerced, mentally or physically impaired, beaten, isolated, or confined; or
  - 4. A victim under fifteen (15) years of age. (Do note the age of consent may vary depending on the ages of the individuals involved in the act.
- i. Sexual Exploitation: Taking sexual advantage of another person without consent. Examples include but are not limited to:
  - 1. Causing the incapacitation of another in order to take sexual advantage of the person;
  - 2. Distributing or publishing sexual information;
  - 3. Engaging in indecent exposure;
  - 4. Engaging in voyeurism (the viewing of another for sexual gratification);
  - 5. Invasion of sexual privacy;
  - 6. Knowingly exposing another to an STD or HIV;
  - 7. Prostituting another person; or
  - 8. Recording, photographing, or relaying sexual sounds or images.
- j. Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
  - 1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic achievement;
  - 2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions or academic decisions affecting such individual; or

3. Such conduct has the effect of unreasonably interfering with an individual's work or academic performance or creating an intimidation, hostile, or offensive environment.
- k. Sexual Misconduct: Any non-consensual behavior of a sexual nature that is committed by force, intimidation, or is otherwise unwelcome that is sufficiently severe, persistent, or pervasive so as to limit a student's ability to participate in or benefit from a Mayville State program or activity. Depending on the circumstances, a single incident of sexual misconduct may be sufficient to limit a student's ability to participate in or benefit from a Mayville State program or activity.
- 4) **REPORTING/CONFIDENTIALITY:** Students are encouraged to report incidents or information related to sexual misconduct as soon as possible. If criminal activity is involved, students are encouraged to contact the Traill County Sheriff's Department. Mayville State University employees who became aware of a complaint or violation of this policy and have the authority to take action on the complaint or violation, shall report the complaint or violation to the Title IX Coordinator:

Crystal Beggs  
 Director of Human Resources  
 Title IX Coordinator  
 Main 110B  
 701-788-4647  
 Email: [crystal.beggs@mayvillestate.edu](mailto:crystal.beggs@mayvillestate.edu)

Dr. Andrew Pflipsen,  
 Vice President for Student Affairs  
 Deputy Title IX Coordinator  
 Old Main, Room 112C  
 Phone: (701) 788-4770  
 Email: [andrew.pflipsen@mayvillestate.edu](mailto:andrew.pflipsen@mayvillestate.edu)

The guiding principle in accepting reports of sexual misconduct is to avoid re-victimizing the recipient of the behavior by forcing them into any plan of action. Mayville State University will make every attempt to safeguard the privacy of the complainant and/or recipient of the behavior; however, it is important that complainants recognize that Mayville State cannot ensure confidentiality in all cases. Mayville State must weigh the request for confidentiality against its obligation to protect the safety and security of the entire campus. Depending on the circumstances of the offense (the severity of the offense, the number of victims involved, etc.), Mayville State may be required to respond to an incident, even if confidentiality has been requested. Therefore, Mayville State University employees cannot guarantee absolute confidentiality. Individuals desiring confidentiality should be encouraged to contact one of the following:

F-M Rape & Abuse Crisis Line: 800-344-7273 (Available 24 hours) [www.raccfm.com](http://www.raccfm.com)  
 F-M Rape & Abuse Crisis Center: 701-283-7273 or e-mail at: [info@raccfm.com](mailto:info@raccfm.com)  
 Kristi Lentz, Mayville State Counselor: 701-788-4772  
 Sanford Hospital – Mayville: 701-788-3800

- 5) **FORMAL/INFORMAL RESOLUTION:** Mayville State University offers both formal and informal resolution of sexual misconduct complaints involving Mayville State students, faculty or staff. Regardless of the path chosen by the recipient of the behavior, Mayville State will conduct an impartial, fair, and prompt investigation into the allegations, and ensure that actions will be taken to prevent similar actions in the future. Typically, investigation/resolution of the complaint

will occur within 60 days. The sexual orientation and/or gender identity of individuals engaging in sexual activity is not relevant to allegations under this policy. Investigation/resolution of the allegations shall include:

- a. The complainant and the accused having equal opportunities to present relevant witnesses and other evidence;
  - b. Providing both sides with similar and timely access to any information that will be used during the process;
  - c. Equal opportunity to have a support person present, and equal restrictions on how a support person may participate during the process;
  - d. The right of the complainant and the accused to be informed of the outcome of the investigation/resolution, and the right of either party to appeal; and
  - e. The right of the complainant and the accused to receive periodic status updates throughout the investigation/resolution process.
- 6) **FORMAL RESOLUTION:** Formal resolution of sexual misconduct complaints will be resolved as follows:
- a. If the alleged perpetrator is a student, the University will follow the procedure outlined in Mayville State University's Student Handbook: Code of Student Conduct.
  - b. If the alleged perpetrator is a Mayville State University employee, the University will follow the applicable policy for the circumstances; e.g. Policy M612 –Equal Opportunity Grievance Procedures. All sexual misconduct cases shall use a “preponderance of the evidence” standard; meaning that in order for the accused to be held responsible, the hearing officer must determine that it is more likely than not that the sexual misconduct occurred.
- 7) **INFORMAL RESOLUTION:** Except in cases of sexual assault which always require a formal resolution, complainants may choose to pursue informal resolution of their complaint. Informal resolution is entirely voluntary and the complainant may end informal resolution at any time. Complainants should never attempt to resolve the complaint directly with the accused. In cases of informal resolution, the Title IX Coordinator shall assign a school official with the authority to remedy the alleged violation (e.g. Vice President for Student Affairs, the alleged perpetrator's supervisor, etc.) to oversee the informal resolution process. Informal resolution provides the complainant with a forum to confront the accused; to express how the alleged behavior has impacted them and those close to them; and to communicate to the accused and to Mayville State University how this behavior needs to be addressed so that they, or anyone else at the institution are not victimized again by the behavior.
- a. In cases where the accused acknowledges their involvement in the sexual misconduct, the school official shall impose an appropriate sanction for the misconduct. If the sanction is agreeable to the parties, the informal resolution is complete, and the sanction is imposed. No appeal is allowed.
  - b. In cases where the accused does not acknowledge responsibility, the school official may impose a sanction warranted by the information gathered during the informal resolution, and any supporting information known to the university. The sanction may be appealed either to the Title IX Coordinator, who shall have the final decision on the appropriate sanction.
- 8) **ANONYMOUS COMPLAINTS:** Anonymous complaints will be accepted by the University. The university's ability to investigate and resolve anonymous complaints will be limited if the information contained in the anonymous complaint cannot be verified by independent facts. Anonymous complaints may be filed by any of the following means:
- a. Completion of an Anonymous Sexual Misconduct Reporting Form\

- b. A written document that e-mailed, delivered in person or sent via campus or US Mail to the Title IX Coordinator and that includes similar information as that requested in the formal report form.
- 9) INTERIM MEASURES: When warranted by the circumstances surrounding a complaint of sexual misconduct, the university may implement interim measures until its investigation concludes. Violation of these interim measures may be considered grounds for additional complaints of sexual misconduct or as retaliation for the ongoing investigation of sexual misconduct. Potential interim remedies include, but are not limited to:
  - a. Providing an escort to the complainant so that he/she may move safely on campus;
  - b. Issuing a no contact order to the parties, prohibiting any contact between them;
  - c. Moving the complainant and/or accused to different on-campus housing;
  - d. Altering the class schedule of the parties so that they do not attend the same classes;
  - e. Providing counseling services; and
  - f. Providing academic support services.
- 10) PREVENTION: Mayville State University considers both physical surroundings and educational programming in addressing prevention of sexual misconduct. The university continually reviews and modifies the physical surroundings to foster security and safety, including but not limited to such factors as phones, lighting, and locking procedures. For further safety information, contact Mayville State's Plant Services (701-788-4676) or Facilities Services (701-788-4872) offices. Mayville State offers curricular and co-curricular educational experiences concerning bystander intervention, primary prevention efforts, personal safety, sexual assault, and sexual misconduct. For further information on pertinent campus educational opportunities, contact the Student Life Office at 701-788-4697.
- 11) INTERVENTION: The Mayville State University community actively supports individuals who experience sexual misconduct through a coordinated response system that attends to their physical and emotional well-being. Mayville State's disciplinary efforts respect the personal rights of all parties. For further information, see Mayville State Student Handbook: Code of Student Conduct. All reports/notices of sexual assault and sexual misconduct are handled in a manner designed to respect the privacy of the involved individuals, to the extent permitted by law. Incidents are reported to appropriate Departments and agencies in consideration of safety concerns and investigative needs. In addition, Mayville State University publishes and disseminates annual statistics on incidents of sexual assault in the annual Campus Crime and Security Act report which is available in printed and online form at:  
<http://www.mayvillestate.edu/about-msu/reports-policies/>
- 12) FALSE COMPLAINTS: Knowingly submitting a false report of sexual misconduct is prohibited. Anyone submitting a false report is subject to disciplinary action.
- 13) FOR MORE INFORMATION on sexual assault and sexual assault prevention programs, please contact Andrew Pflipsen, Vice President for Student Affairs at 701-788-4770 or by e-mail at:  
[andrew.pflipsen@mayvillestate.edu](mailto:andrew.pflipsen@mayvillestate.edu)

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**Sponsored by: Vice President for Student Affairs  
Vice President for Administrative Affairs**